

## FY18 METROACCESS SUBCOMMITTEE WORK PLAN STATUS OF RECOMMENDATIONS AND ACTIONS

Item Number or (A)ction	Description	Meeting Date	Presenter	Resource Material	Status
2018-1	MetroAccess Passenger Assistance Study Findings from Passenger Assistance Study which reviewed customer boarding and alighting the vehicle, Presentation was originally made to MAS Committee April 2017. Request was made to present again to inform new committee members of findings.	7/17/17	Don Scruggs		
2018-2	Transport DC Discussion  Update on current providers, service parameters, and  Q & A.	9/18/17	Christiaan Blake		
2018-3	Implementation of Abilities-Ride Information about the awarding of the contracts, introduce the providers, and overview of the program.	9/18/17	Christiaan Blake		
2018-4	Tour of MetroAccess OCC  Tour and explanation of the components of the OCC.	10/16/17	OCC Contractor/Allison Anderson		
2018-5	Presentation of Revised MetroAccess Customer Guide  Provide an overview of the revisions in the customer guide.	11/20/17	Allison Anderson		
2018-6	Paratransit Vehicle Vendor/Ford  O & A regarding current model paratransit vehicle and future plans.	11/20/17	Don Scruggs		

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2018-7	Real-Time Traffic Integration Provide the committee with an overview on how the ranger will provide real time traffic conditions to the operators and the anticipated service benefits.	12/18/17	Nicole Murray		
2018-8	MetroAccess Severe Weather Protocol Provide an update/review of the severe weather protocol.	12/18/17	Don Scruggs		
2018-9	MetroAccess Customer Satisfaction Survey Review/discussion of MetroAccess Service per customer feedback.	1/16/18	TBD		
2018-10	MetroAccess Quality Assurance Report – MTM Presentation on current service performance and identified areas of improvement.	1/16/18	Carlton Brown		
2018-11	Abusive Behavior Process  Provide information on how this policy is implemented and why it is necessary.	2/20/18	Nicole Mack		
2018-12	Door-to-Door Overview/Refresher Provide an overview/discussion of the door-to-door Policy and expectations of the customer and the operator.	2/20/18	Terry Prevost		
2018-13	Board Calendar Provide information on the hearings, service changes, and budget cycle	3/19/18	TBD		
2018-14	Web Booking Review	3/19/18	Celisse Little		

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	Review of the web booking process and Q & A on increasing customer usage.				
2018-15	Discussion of policy Issues/Complaints  Discussion of the top 3 policy complaints to assist in a better understanding of the policies.	4/16/18	TBD		
2018-16	Performance Update Presentation on key service metrics.	4/16/18	Leroy Hayford		
2018-17	Community Outreach  The importance of community outreach and suggestions for outreach events from the committee.	5/21/18	Janice Fitzhugh		
2018-18	Overview of the MACS Assessment Process  Explanation of the MetroAccess assessment process.	5/21/18	Eligibility		
2018-19	MetroAccess Work Plan Updates for FY19 Solicit topics from the committee for the FY19 work Plan.	6/18/18	Allison Anderson		
2018-20	Annual Driver Training by MTPD  Provide information regarding this new training for MetroAccess operators. (If in place at this time)  -OR-  Updating Public Documents/Literature  Review current documents/literature and discuss changes or needed updates to the documents.	6/18/18	TBD		

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