Approval of Reimbursable Project for Purchase of Buses for DC Circulator
TITLE:

DC Circulator Bus Procurement

PRESENTATION SUMMARY:

Expansion of Circulator bus service by authorizing Metro to purchase 13 40' buses on behalf of the District Department of Transportation.

PURPOSE:

Request Board of Directors' approval to expand the DC Circulator bus service program on behalf of DDOT including:

1. Increase the DC Downtown Circulator Buses project budget by $11,001,250 from $21,450,000 to $32,451,250 to cover the purchase of new New Flyer buses and ancillary equipment.
2. Authorize the use of residual funding from completed capital reimbursable projects furnished by the District of Columbia for the procurement of Circulator buses.
3. Amend the FY14 capital reimbursable budget for an increase of $11,001,250 to $163,857,768.
4. Authorize Metro to purchase 13 additional 40' New Flyer buses including ancillary equipment, related procurement and inspection services utilizing options through the State of Connecticut bus procurement contract.

DESCRIPTION:

Through a partnership between the National Park Service and the District Department of Transportation, the DC Circulator is proposed to become the exclusive mode of transportation for the National Mall. The new service is to begin on March 1, 2015. In order to accommodate the increase in the Circulator service, 13 new buses will be needed.

Key Highlights:

1. On March 1, 2015 the DC Circulator will begin exclusive transportation services on the National Mall.
2. Thirteen buses will be required to initiate the new service expansion planned for March 2015.
3. The District Department of Transportation has requested Metro to procure 13 new buses.
4. All costs associated with the request will be fully reimbursed by the District of Columbia.

**Background and History:**

The DC Circulator bus service, also known as the Circulator, was developed by the District of Columbia Department of Transportation (DDOT), the National Capital Planning Commission, and the Downtown Business Improvement District, in cooperation with Metro serving as technical advisor and project manager. The service began in July 2005 and is designed to provide high quality, frequent and convenient transportation to link tourist landmarks, employment centers, and entertainment destinations within the District of Columbia and Rosslyn in Virginia. Ridership continues to increase on the Circulator's five routes.

Metro has served as project manager of the contracted service for the Circulator since its inception. The Board of Directors took the action to approve the initial solicitation and award of the contract for the Circulator's operation and maintenance in November 2004. In December 2007, the Board of Directors took action to approve the purchase 14 additional buses for Circulator service on behalf of DDOT. In July 2009 the Board of Directors approved the action to continue the Memorandum of Understanding with DDOT and through a competitive selection process, secure the operation and maintenance services of a contractor for the Circulator service.

As the Circulator service has continued to grow and expand, DDOT and the National Park Service reached an agreement for the Circulator to become the exclusive transportation for visitors coming to the National Mall. The proposed beginning of this new service is March 1, 2015. Thirteen new buses will be required to establish the new service for the National Mall.

**Discussion:**

The DC Circulator bus service, also known as the Circulator, was developed by the District of Columbia Department of Transportation. DDOT has requested Metro to purchase 13 New Flyer 40' buses for the expansion of the Circulator service to include the National Mall agreement for the Circulator to become the exclusive transportation for vistors coming to the National Mall. DDOT proposes to transfer sufficient funds to Metro for the purchase of the buses. DDOT is agreeable to working with Metro for this bus procurement and thus, the request is to receive a Board Resolution to approve the procurement of 13 40' New Flyer buses.

**FUNDING IMPACT:**

<table>
<thead>
<tr>
<th>Program</th>
<th>FY14 Capital Reimbursable Budget</th>
</tr>
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<tbody>
<tr>
<td>Project</td>
<td>CRB0002 DC Downtown Circulator Buses</td>
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<tr>
<td>Project Manager</td>
<td>Cynthia Gannaway</td>
</tr>
<tr>
<td>Department/Office</td>
<td>BUS</td>
</tr>
<tr>
<td>Budget</td>
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</tr>
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RECOMMENDATION:

It is recommended that the Board of Directors approve the Resolution to procure additional Circulator buses including:

1. Increase the DC Downtown Circulator Buses project budget by $11,001,250 from $21,450,000 to $32,451,250 to cover the purchase of new New Flyer buses and ancillary equipment.
2. Amend the FY14 capital reimbursable budget by $11,001,250 to $163,857,768.
3. Authorize Metro to purchase 13 additional 40’ New Flyer buses including ancillary equipment, related procurement and inspection services utilizing options through the State of Connecticut bus procurement contract.
4. Authorize the use of residual funding from completed capital reimbursable projects furnished by the District of Columbia for the procurement of Circulator buses.
DC Circulator Bus Procurement

Finance and Administration Committee

March 13, 2014
Background

- District Department of Transportation and National Park Service agreement for exclusive National Mall transportation
- Beginning March 1, 2015
- 13 new buses required
Recommendations

• Increase DC Downtown Circulator Buses project budget

• Authorize use of capital funding furnished by the District of Columbia

• Increase the FY14 capital reimbursement budget by $11,001,250

• Authorize purchase of 13 Circulator buses for National Mall service
SUBJECT: AMEND THE FISCAL 2014 CAPITAL REIMBURSABLE BUDGET FOR THE DC DOWNTOWN CIRCULATOR BUSES PROJECT

RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

WHEREAS, By a letter dated February 21, 2014, the District of Columbia through the Director of the Department of Transportation requested assistance from WMATA for the DC Circulator Project; and

WHEREAS, The District of Columbia has asked WMATA to procure and have delivered thirteen (13) forty-foot New Flyer Buses along with ancillary equipment for expanded Circulator service; and

WHEREAS, The District has identified $11,001,250 in funds for the purchase of the buses; and

WHEREAS, The District of Columbia has assured WMATA that the funds are non-federal funds eligible for use in the purchase of buses for the Circulator Project; and

WHEREAS, These activities will be conducted in accordance with the terms of a reimbursable project agreement to be executed by WMATA and the District of Columbia; and

WHEREAS, This change in the scope of duties to be performed by WMATA requires an increase in the Downtown DC Circulator Bus project budget by $11,001,250 from $21,450,000 to $32,451,250; and

WHEREAS, This change in the scope of duties to be performed by WMATA requires an increase in the Fiscal 2014 Capital Reimbursable Budget of $11,001,250 to $163,857,768; now, therefore be it

RESOLVED, That the Board of Directors approves amending and increasing the Fiscal 2014 Capital Reimbursable Budget by $11,001,250 to a total of $163,857,768 and be it further

RESOLVED, That the Board authorize the use of residual funding from capital projects furnished by the District of Columbia for the procurement of Circulator buses, and be it further
RESOLVED, That buses purchased for the Circulator Project will be owned by the District of Columbia; and be it further

RESOLVED, That the GM/CEO is authorized to negotiate and execute a reimbursable project agreement for the purchase of these Circulator buses; and be it finally

RESOLVED, That this Resolution shall be effective immediately.

Reviewed as to form and legal sufficiency,

Kathryn H.S. Pett
General Counsel

File Structure No:
4.2.2 Fiscal Year Budgets
4.3.3 Reimbursable Agreements