

**Washington Metropolitan Area Transportation Authority
Board Action/Information Summary**

<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	MEAD Number: 99958	Resolution: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	-----------------------	--

PURPOSE

To extend the current Workers' Compensation Third Party Administrator contract for six months in order to enhance the data management specifications in the Request for Proposals for the new contract.

DESCRIPTION

DuPont Safety Resources was retained in April, 2007 to conduct the Safety Improvement Program. In so doing, they and WMATA staff have identified significant gaps in our data compilation and analysis capabilities, particularly with regard to our ability to cross-reference accident, incident and claim data to better assess accident/injury causes, trends and mitigation strategies. Those gaps have hindered our ability to properly prevent and correct procedural, environmental and personnel-related factors that contribute to accidents and claims and their related costs. Without such analytical capabilities, WMATA managers will be unable to fully achieve the objectives of the Safety Improvement Program.

At present, the Workers' Compensation Third Party Administrator (TPA) contract and the Risk Management Information System (RMIS) contract are performed by two separate firms, which has created significant difficulties in processing and analyzing data. In this solicitation process we intend to award to a single contractor. The successor contract will incorporate both TPA and data management functions to permit more effective data integration between Workers' Compensation claims records and claims filed by non-employees.

The new procurement for a combined Third Party Administrator and Risk Management Information System (RMIS) contract was initiated via Board Approval granted on December 13, 2007, prior to the determination that the new RMIS must offer significantly enhanced analytical and reporting capabilities for use by the Rail and Bus Services as well as several other departments.

In order to avoid procuring an RMIS that is inadequate for our expanded requirements, WMATA staffers have determined that the technical specifications in the Request for Proposals should be broadened to accommodate additional data inputs, reporting capability, remote user accesses and cross-functional, cross-system data integration. It is therefore necessary to spend additional time and care defining the specific requirements of all parties who will interface with or directly utilize the system, rather than focusing exclusively on claims handling functions.

WMATA staff proposes that the current Workers' Compensation Third Party Administrator contract be extended for six months to allow for enhancing and clarifying the Scope of Service in the Request for Proposals for the replacement contract to better serve the Authority's requirements.

FUNDING IMPACT

Budget: Operating Budget, FY2009

Project: Workers' Compensation Third Party Administrator Services

Budget Information :	FY09
Budget Amount:	\$4,980,000
This Action:	500,000
Prior Obligations:	0
Subtotal:	<u>500,000</u>
Remaining Budget:	\$4,480,000

The award of this contract extension is subject to the approval of the FY09 budget and the availability of funds.

RECOMMENDATION

Staff recommends that the Board approve a six-month extension of the Workers' Compensation Third Party Administrator Services contract through December 31, 2008.