

Washington Metropolitan Area Transit Authority
Board Action/Information Summary

<input checked="" type="radio"/> Action <input type="radio"/> Information	MEAD Number: 100015	Resolution: <input type="radio"/> Yes <input checked="" type="radio"/> No
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TITLE:

IT Basic Ordering Agreement

PURPOSE:

The purpose of this action is to obtain Board approval to initiate and award, through a competitive procurement, one or more basic ordering agreements for providing Information Technology services in support of major IT capital initiatives. This action is for a base year (FY 2009) and four one-year options. There is no obligation for any of the option years. Option years are contingent upon approval of future year budgets.

DESCRIPTION:

The Authority has ongoing requirements for temporary expert technical assistance on a full or part time basis on capital projects in Information Technology disciplines. These disciplines include program management, technical training, technical writing, and business analysis as well as analysis, administration and engineering in the following technical domains: data and voice networks, wireless networks, enterprise applications, technical infrastructure, IT security, data and database management, systems software, internet and web programming, geospatial systems, enterprise architecture, business process reengineering, and enterprise integration. In addition to these fundamental IT disciplines, the authority will also require intermittent support from subject matter experts (SMEs) in areas which require special expertise.

The creation of basic ordering agreements provides a selection of vendors who have been pre-competed and gives a greater ability to leverage the DBE vendor population. These contracts are similar to those that are currently in place in Fairfax County, VA. as well as the District. They are similar in nature to the contracts the Authority has with Arinc and P2D. Task orders would be issued on

an "as needed" basis to vendors awarded basic ordering agreements in each of the disciplines. Each qualified vendor in a given discipline would be requested to submit proposals for each task order and awards will be made on a best value basis.

FUNDING IMPACT:

Budget: Metro Matters & CIP
 Project: Information Technology
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Metro Matters and CIP

Budget Information:	FY09	FY10	FY11 - FY13	TOTAL
Budget Amount:	\$37,925,000	\$24,695,000	\$34,500,000	\$97,120,000
This Action:	\$5,000,000	\$5,000,000	\$15,000,000	\$25,000,000
Prior Actions:	\$10,915,000	\$3,440,000	\$1,920,000	\$16,275,000
Subtotal:	\$15,915,000	\$8,440,000	\$16,920,000	\$41,275,000
Remaining Budget:	\$22,010,000	\$16,255,000	\$17,580,000	\$55,845,000

Operating Budget Impact: No impact based on these blanket ordering agreements.

Capital Budget Impact: No impact based on these blanket ordering agreements.

REMARKS: This action is subject to Board approval of the FY10 through FY13 budgets and availability of funds.

RECOMMENDATION:

The Board approves the initiation and award of competitive procurements for multiple basic ordering agreements for providing Information Technology

services in support of major IT initiatives and the exercise of four one-year options.



Basic Information Technology Ordering Agreements

Project Description: This action requests approval to initiate and award, through a competitive procurement, one or more basic ordering agreements for providing Information Technology (IT) services in support of major IT capital initiatives.

● Benefit to Customers

- Permits the Authority to satisfy on-going requirements for technical support on capital projects
- Awards competitive, basic ordering agreements to multiple vendors in specific IT expertise categories
- Qualified vendors in several IT disciplines will be asked to submit proposals; and basic ordering agreement awards ("Licenses To Hunt") will be made to selected vendors on a best-value basis
- Provides a greater ability to identify and leverage the DBE vendor population
- Allows for quicker turn-around time to acquire temporary, expert technical assistance, because contracts are pre-negotiated
- Issues individual task orders competitively on an "as needed" basis to vendors who have been awarded basic ordering agreements in each of several IT disciplines

● Implications on Service

- No obligation to spend any money using these contracts
- Assures competitive rates
- Allows efficient, high-talent staff augmentation for capital projects

