

**Minutes**  
**Finance, Administration and Oversight Committee**  
**June 12, 2008**

Mr. Benjamin called the meeting to order at 11:40 a.m. Present were:

**Committee Members**

Mr. Peter Benjamin, Chair  
Mr. William D. Euille, Vice Chair  
Mr. Christopher Zimmerman  
Ms. Catherine Hudgins  
Mr. Emeka Moneme  
Mr. Marcell Solomon  
Mr. Jeff McKay

**Approval of Agenda**

The agenda was approved as submitted.

**Minutes**

Approval of the minutes of May 8, 2008 was deferred.

**Action Items**

**A. Reserve Funding for Marketing Initiatives**

Staff requested authorization to carry over \$1 million in FY08 unused marketing funds to FY09 to develop marketing and advertising initiatives and for improved customer services initiatives.

The Committee did not make a motion to approve.

**B. FY09 Budget Approval**

Mr. Catoe provided a brief summary of the budget, noting that there are reductions throughout the agency in order to balance the budget. Some of the reductions included cuts in requests for increases and do not affect existing programs.

In response to questions regarding changes in FY09 billings for reimbursable projects, the Committee requested staff investigate two proposals; a review of the Virginia Non-regional bus routes to see if any of them are eligible to be converted to Regional routes, and identification of Virginia bus routes that require additional service for overcrowding or running time problems. The

Committee also requested that any staff proposals for rectifying these issues not cause the subsidy by jurisdiction to exceed the amounts displayed in March 2008.

The Committee made extensive revisions to the proposed resolution for approval of the FY09 budget. Mr. Zimmerman moved referral of the item to the Board without recommendation, pending resolution of the issues discussed. ~~Mr. Zimmerman moved approval of the proposed resolution for approval of the FY09 budget with modification as noted in the discussion.~~ Mr. Moneme seconded, and the motion to refer without recommendation was unanimously approved.

#### **C. Approval of District of Columbia One Card Program**

Staff requested approval for the General Manager to negotiate and execute the One Card agreement with the District of Columbia, a card which simplifies D.C. credentialing by providing one identification card for access to District government facilities, resources and programs. The card will also incorporate a SmarTrip<sup>®</sup> device to allow the card to be used for transit throughout the region.

Mr. Moneme moved approval. Ms. Hudgins seconded, and the motion was unanimously approved.

#### **D. Diesel Swap Authorization**

Staff requested approval to execute commodity swaps to limit the potential impact of price increases in the cost of diesel fuel.

Mr. Zimmerman moved approval, with the qualification that the resolution be clarified to only allow authorization if the action can be done within budget. Mr. Moneme seconded, and the motion was unanimously approved.

- E. Approval to Initiate & Award a Contract for IT Data Security Assessment, Plan and Phase I Implementation**
- F. Approval to Initiate & Award a Contract for Enterprise Geographic Information System (GIS) and Upgrade the WMATA Internet & Intranet Websites**
- G. Approval to Initiate & Award a Contract for Help Desk Support**
- H. Approval to Initiate & Award a Contract for Consulting Services for Major Applications**
- I. Approval to Initiate & Award a Contract for Enterprise Architecture Business Analyst**
- J. Approval to Initiate & Award Contracts for Basic Ordering Agreements to Provide Information Technology Services in Support Of Major IT Initiatives**

Staff requested approval to initiate and award a host of new competitive contracts and/or modifications to existing contracts for IT security, internet and intranet upgrades, desktop support, and consulting services. The funding impact of each proposal detailed how approval of the project would impact the relevant operating and capital budgets, and also future budgets.

Mr. Benjamin moved approval. Mr. Zimmerman seconded, and the motion was unanimously approved.

#### **K. Approval to Initiate & Award Contracts for On-Call Technical Consultant Services for Collective Bargaining**

Ms. Burnside requested approval to initiate and award contracts for on-call technical consultant services in labor negotiations and expert witness services for ongoing collective bargaining and possible interest arbitration contingencies in FY09 and FY10.

Mr. Zimmerman moved approval. Mr. Solomon seconded, and the motion was unanimously approved.

#### **Information Items**

##### **A. FY08 Monthly Financial Report (April 2008)**

Mr. Harcum reviewed the April 2008 financial report and stated that through the end of April, the operating budget continues to report favorable results. The year-to-date subsidy result is \$11.8 million less than budget, caused largely by expenses being under budget by \$10.1 million through the end of April.

##### **B. Proposal for Development of FY10 Operating Budget**

Mr. Benjamin requested the Committee consider a proposal for the development of the FY10 Operating Budget. ~~A full proposal and consideration of this issue will be presented in detail at the July 10, 2008 meeting.~~ [The Committee requested that the Chair send out his proposal in writing.](#)

The meeting was adjourned at 1:15 p.m.