

**Minutes**  
**Finance, Administration and Oversight Committee**  
**July 10, 2008**

Mr. Benjamin called the meeting to order at 9:25 a.m. Present were:

**Committee Members**

Mr. Peter Benjamin, Chair  
Mr. William D. Euille, Vice Chair  
Mr. Christopher Zimmerman  
Mr. Jim Graham  
Ms. Catherine Hudgins  
Mr. Emeka Moneme  
Mr. Marcell Solomon  
Mr. Gordon Linton  
Mr. Jeff McKay  
Mr. Anthony Giancola

**Approval of Agenda**

The agenda was approved as submitted.

**Minutes**

The minutes of May 8, 2008 and June 12, 2008 were approved as submitted.

**Action Items**

**A. Use of Bus Bays at Metrorail Stations by Non-WMATA Operators**

Staff requested Board approval to revise WMATA's policy on the use of bus bays at Metrorail Stations by non-WMATA operators. This action would also delegate the authority to regulate the use of the bus bays to the General Manager for up to one year, including establishing fees and insurance requirements, maintaining the priority list and restricting bus bays due to safety, congestion and other concerns. The revisions to the bus bay policy would not affect WMATA's agreement with local, Compact members and public transit bus operators whose buses are accommodated at rail stations along with Metrobuses.

Mr. Graham moved approval of this request, with the stipulation that staff come back to the Committee with specific proposals by the November 2008 meeting. Mrs. Hudgins seconded, and the motion was unanimously approved.

## **B. Approval to Conduct Public Hearings to Increase Metrobus Charter Fee Schedule**

Staff requested approval to conduct hearings on a new rate for charter bus service. FTA regulations governing charter bus service have severely restricted Metro from providing charter bus service, but since the regulation has been in effect, circumstances have dictated that WMATA provide charter service in certain limited cases after securing an FTA waiver, and it is reasonable to expect that this will continue in the future. Therefore, staff proposes to increase the charge for providing charter service from the current rate of \$83.00 per hour to a rate that will cover 100 percent of the cost of delivering the service.

Mr. Graham moved approval with a modification that the rate for jurisdictions will remain as currently charged. Mr. Moneme seconded, and the motion was unanimously approved.

## **C. Amend FY09 Budget to Add a Reimbursable Project for Arlington County Bus Super Stop Prototype**

Staff requested approval to amend the FY09 Capital Budget to include \$2 million for project management and construction of three Bus Super Stop prototypes along Columbia Pike in Arlington County. The construction of the three prototypes will be performed by WMATA with costs reimbursed by the County.

Mr. Zimmerman moved approval. Mr. Solomon seconded, and the motion was unanimously approved.

## **Information Items**

### **A. FY2010 Budget Development Calendar**

Staff presented a calendar that is designed to establish a timeline for the development, review and acceptance of the General Manager's FY2010 budget. Mr. Benjamin explained that this framework is designed to provide jurisdictional guidance to the General Manager, although he will not be constrained by the process. This framework is also designed to track what goes on in the budget and to highlight changes as they occur. Mrs. Hudgins suggested that the framework also show subsidy impact by jurisdiction, as they occur.

### **B. FY08 Monthly Financial Report (May 2008)**

Mr. Harcum reviewed the May 2008 financial report and stated that through the end of May, the operating budget continues to report favorable results. The year-to-date subsidy result is \$14.1 million less than budget, caused largely by

expenses being under budget by \$12.6 million through the end of May. In response to queries from the Committee, Mr. Harcum reported that staff will present a comprehensive review of bus and rail ridership at the September meeting. Several members requested that the review include a parking analysis as well as the ridership impact of local bus systems.

The meeting was adjourned at 10:20 a.m.