



## Minutes

### 1333<sup>rd</sup> Meeting of the Board of Directors September 25, 2008

Mr. Zimmerman called the meeting to order at 11:34 a.m. Present were:

#### **Directors**

Mr. Chris Zimmerman  
Mr. Peter Benjamin  
Mr. Jim Graham  
Mrs. Catherine Hudgins  
Ms. Elizabeth Hewlett

#### **Alternate Directors**

Mr. Bill Euille  
Mr. Gordon Linton  
Mr. Marion Barry  
Mr. Jeff McKay  
Mr. Marcell Solomon

#### **Staff**

Mr. John Catoe  
Mr. Gerald Francis  
Ms. Helen Lew  
Ms. Carol Kissal

Mr. Emeka Moneme  
Ms. Carol O'Keeffe  
Mr. Shiva Pant  
Ms. Loyda Sequeira-Castillo

#### **Public Comment Period:**

One person spoke during the public comment period conducted at this meeting:

1. Mr. Michael Sindram requested a written response regarding the incident at Metro's sales office where his backpack was stolen.

#### **Approval of Agenda:**

The revised agenda was approved as submitted by unanimous consent.

#### **Approval of Minutes:**

The minutes of the July 24, 2008 meeting were approved as submitted.

**Washington  
Metropolitan Area  
Transit Authority**

600 Fifth Street, NW  
Washington, DC 20001  
202/962-1234

By Metrorail:  
Judiciary Square--Red  
Line  
Gallery Place-Chinatown--  
Red, Green and  
Yellow Lines  
By Metrobus:  
Routes D1, D3, D6, P6,  
70, 71, 80, X2

*A District of Columbia,  
Maryland and Virginia  
Transit Partnership*

### **Report by Riders' Advisory Council (RAC):**

Ms. Iacomini referred to the report submitted to the Board, which included comments on staff presentations to the RAC on the System Infrastructure Renewal Program – Red Line, an overview of plant maintenance, and bus on-time performance. She also expressed concerns regarding paper transfer elimination and the status of SmarTrip®. Lastly, she informed the Board that she and Mr. Patrick Sheehan, Chairman of Metro's Elderly and Disabled Committee, were guests on WAMU's "Kojo Nnamdi Show" on September 15, 2008.

Mr. Zimmerman requested that the Board be briefed on the status of SmarTrip® with regard to the elimination of paper transfers. Mr. Graham requested that this briefing take place at the October 2, 2008 Customer Service, Operations and Safety Committee.

### **Report by Chairman:**

Mr. Zimmerman administered the oath of office to Chief Administrative Officer Emeka Moneme and Chief Financial Officer Carol Dillon Kissal.

### **Report by General Manager:**

Mr. Catoe's report included mention of APTA legislative proposals for reauthorized federal funding for transit agencies, emphasizing that Mr. Benjamin has been very active in this process. He also described progress made in creating a safety culture at WMATA. Mr. Francis recognized Bus Operator Michael Ricardo Austin for outstanding customer service.

### **Report by Customer Service, Operations and Safety Committee**

Mr. Graham reported that the final FY08 performance indicators, bus on-time performance comparing WMATA to industry-established averages, crime statistics, FY08 safety performance indicators, the successful implementation of MetroAccess Door-to-Door service, and an overview of the subsidy impact of the discontinuation of Medicaid transportation services in DC were all discussed as information items by the Committee. He noted that additional information was requested by the Committee regarding bus on-time performance and the crime statistics.

## **Report by Finance, Administration and Oversight Committee**

### **A. Amend the FY09 Budget to Extend Experimental Metrobus Route N22 Service to March 2009; and Authorize Public Hearing to Discontinue Route 98**

Mr. Benjamin referred the Board to the request for approval of a resolution to amend the FY09 budget by \$515,000, allocated to the District of Columbia, to extend experimental Metrobus Route N22 service to March 30, 2009; and to authorize a public hearing to discontinue Metrobus Route 98. The District of Columbia has advised Metro of its intent to transfer non-regional Route 98 to the DC Circulator effective March 2009.

Mr. Graham moved, seconded by Mr. Benjamin, approval of this resolution. The motion was unanimously approved.

Ayes: 6 - Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Barry, Ms. Hewlett

A copy of the approved Resolution (2008-48) has been made a part of the official file.

Mr. Graham noted that the District's plans to transfer Route 98 to the DC Circulator included a northern expansion of service.

## **Report by Planning, Development and Real Estate Committee**

### **B. Amendment to Joint Development Policies and Guidelines, and C. Joint Development Small, Local and Minority Business Enterprise Policies and Guidelines**

Mrs. Hudgins reported that, coming out of Executive Session, the Committee elected to defer the two items, the Amendment to Joint Development Policies and Guidelines and Joint Development Small, Local and Minority Business Enterprise Policies and Guidelines, for later consideration.

### **D. Approve Amended and Restated JDA for Greenbelt Station**

Mrs. Hudgins moved, seconded by Ms. Hewlett, that the Board defer this item indefinitely. This motion was unanimously approved.

Ayes: 6 - Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Barry, Ms. Hewlett

**E. Transfer of WMATA Property Rights at Shaw-Howard U Station**

Mrs. Hudgins moved, seconded by Mr. Graham, that the Board defer this item until the October 16, 2008 executive session of the Committee. This motion was unanimously approved.

Ayes: 6 - Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Barry, Ms. Hewlett

**F. Request for Proposals for Replacement of Royal Street Bus Garage**

Mrs. Hudgins moved, seconded by Mr. Zimmerman, approval to issue a Request for Proposals (RFP) for a replacement facility for the Royal Street Metrobus Garage as amended in Committee. Mr. Benjamin moved that the RFP be expanded to cover bids to replace at no cost and with a financial return to WMATA, and that the Funding Impact be changed to read that the funding impact will be determined when considering the responses to the RFP. Mr. Benjamin's motion was adopted by unanimous consent. The motion to issue a Request for Proposals was unanimously approved.

Ayes: 6 - Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Barry, Ms. Hewlett

**A. Sale of Excess WMATA Property to Keystar Spring Place, LLC**

Mrs. Hudgins moved, seconded by Mr. Graham, approval to sell excess WMATA property adjacent to the CSX Railroad right-of-way in Takoma, District of Columbia. Mr. Zimmerman stated that he voted against this item in Committee because he has always opposed selling land strategically placed near Metro stations and not because of any of the particulars of this proposed sale. This motion was approved.

Ayes: 5 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Barry, Ms. Hewlett

Nayes:1 - Mr. Zimmerman

Mrs. Hudgins reported that the Committee received a presentation on the 7000-series railcars and that staff will return to the November 6, 2008 Finance, Administration and Oversight Committee regarding this item. The Committee also received a brief presentation on Metro's Capital Improvement Needs and staff will return to the Committee in Spring 2009 with further details. A discussion on the proposed relocation of the Jackson Graham Building was deferred until the October 16, 2008 Committee meeting at the request of the District of Columbia.

## **Administrative Actions**

### 1. Approval to Initiate & Award a Contract for Car Sharing Services

Approval to initiate a Request for Proposals and award a one-year contract with four renewal options to procure car sharing services at Metrorail stations.

Following a discussion of this item, the action was amended by unanimous consent to allow for revenue return to the Authority as part of the RFP and to limit the action solely to initiate a Request for Proposals and return to the Board for the award of the contract. Mr. Graham moved, seconded by Mr. Benjamin, approval of this action as amended. This motion was unanimously approved.

Ayes: 5 - Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mrs. Hudgins, and Ms. Hewlett

### 2. Approval to Initiate & Award Multiple Contracts for Payment of Phone Bills and Upgrade of Voice Communications System

Approval to use existing operating funds to procure equipment and services to upgrade WMATA's communication system, and approval of a resolution granting indemnification required with the purchase of the new communication system. Mr. Graham moved, seconded by Mr. Benjamin, approval of this action and resolution. This motion was unanimously approved.

Ayes: 5 - Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mrs. Hudgins, and Ms. Hewlett

A copy of the approved Resolution (2008-49) has been made a part of the official file.

### 3. Approval of SmarTrip<sup>®</sup> Program Consultant

Approval to award a contract to Acumen Building Enterprise, Inc. for consultant services to assist with the implementation of the SmarTrip<sup>®</sup> Program.

Mr. Benjamin moved approval of this item with the amendment that the option years are subject to out-year budget approvals by the Board. Mrs. Hudgins seconded. This motion was unanimously approved.

Ayes: 5 - Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mrs. Hudgins, and Ms. Hewlett

**Report by D.C.:** Mr. Graham reported that Mr. Catoe testified before DC's Council Committee of the Whole on a bill concerning the District's creation of a \$50 million reserve fund for dedicated funding for Metro.

**Report by WSTC:** None

**Report by NVTC:** None

Mr. Zimmerman moved, seconded by Mr. Benjamin, that the Board meet in Executive session immediately following the meeting to discuss labor issues with respect to Local 689 consistent with Board Procedure VI.C.; budgetary matters with respect to Financial Risk Mitigation consistent with Board Procedure VI.A.; and Safety and Security Matters with respect to June 9, 2008, consistent with Board Procedure VI.F. This motion was unanimously approved.

Ayes: 5 - Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mrs. Hudgins, and Ms. Hewlett

The meeting was suspended to enter Executive session at 12:26 p.m.

### **Reconvene**

At 12:57 p.m. Mr. Zimmerman reconvened the public session. Present were:

#### **Directors**

Mr. Chris Zimmerman  
Mr. Peter Benjamin  
Mrs. Catherine Hudgins  
Ms. Elizabeth Hewlett

#### **Alternate Directors**

Mr. Jeff McKay

#### **Staff**

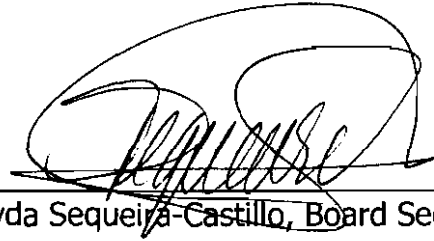
Mr. John Catoe  
Ms. Loyda Sequeira-Castillo

Mr. Zimmerman moved, seconded by Mr. Benjamin, to certify that at the just-concluded Executive session, only such matters identified in the motion by which the Executive session was convened, were heard, discussed or considered by the Board. This motion was unanimously approved.

Ayes: 5 - Mr. Zimmerman, Mr. Benjamin, Mrs. Hudgins, and Ms. Hewlett and Mr. McKay

**Adjournment**

The meeting was adjourned at 12:58 p.m.

A handwritten signature in black ink, appearing to read "Loyda Sequeira-Castillo", is written over a horizontal line. The signature is stylized and somewhat cursive.

Loyda Sequeira-Castillo, Board Secretary