



Customer Services, Operations, and Safety Committee

Board Action Item IV-A

November 6, 2008

Adoption of MetroAccess Fleet Plan

Washington Metropolitan Area Transit Authority
Board Action/Information Summary

| | | |
|---|------------------------|--|
| <input checked="" type="radio"/> Action <input type="radio"/> Information | MEAD Number: 100185 | Resolution: <input checked="" type="radio"/> Yes <input type="radio"/> No |
|---|------------------------|--|

TITLE:

MetroAccess Revenue Vehicle Fleet Management Plan

PURPOSE:

To request Board adoption of Metro`s first MetroAccess Revenue Vehicle Fleet Management Plan. The Plan provides for the acquisition of accessible vehicles to update the aging MetroAccess fleet, and to support future growth of Metro`s complementary ADA paratransit program.

DESCRIPTION:

The MetroAccess Revenue Vehicle Fleet Management Plan serves as a tool to provide information, analysis and recommendations on the current and projected fleet requirements of the MetroAccess service.

The current MetroAccess fleet of 458 vehicles serves over 21,000 customers, and delivered over 1.7M passenger trips in FY-2008. MetroAccess ridership increased 16% from FY-2007 to FY-2008. A December 2007 Metro-commissioned study of MetroAccess conducted by HLB Decision Economics, Inc. (HLB, Inc.), projects paratransit ridership growth on MetroAccess will exceed 2.87 million passenger trips per year by FY-2013.

During FY-2008, 65 paratransit vehicles were purchased using a federal Job Access Reverse Commute grant (JARC) to expand the MetroAccess fleet in order to meet growing customer demand. In June 2008, the Board approved capital funding for FY-2009 to purchase 115 vehicles for the MetroAccess fleet.

FUNDING IMPACT:

No Funding Impact. The adoption of the MetroAccess Fleet Management Plan is for planning purposes only and does not obligate the Authority or its Board of Directors to the Plan`s projected requirements.

RECOMMENDATION:

Recommend Board approval and adoption of the MetroAccess Fleet Plan.



MetroAccess Revenue Vehicle Fleet Management Plan

Presented to the Board of Directors:

**Customer Service, Operations,
and Safety Committee**

November 6, 2008





Purpose

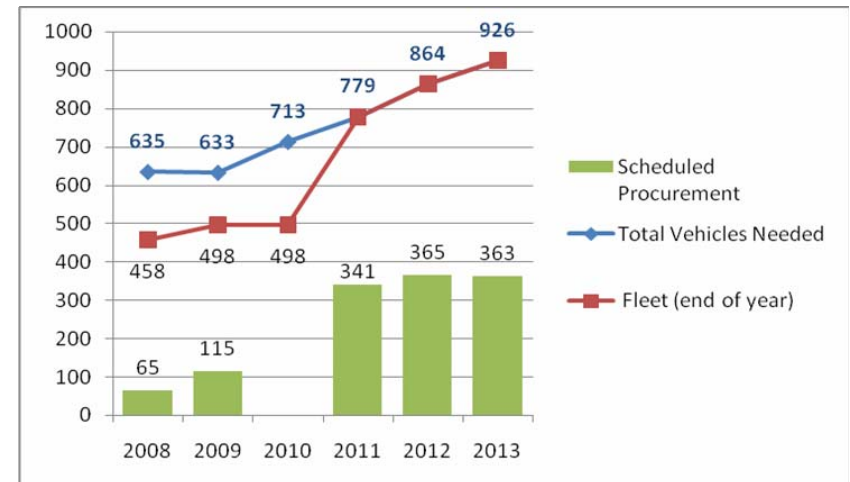
- The Plan is a tool that projects the anticipated growth in paratransit ridership and the numbers of vehicles required to meet the demand
- The Plan does not obligate the Authority to fund the projected fleet purchases
- The Plan is required by FTA to support future purchase of MetroAccess vehicles since some federal funding is involved





Plan Highlights

- Fleet growth over five years (through FY 2013):
 - FY 2009 Procurement (75 replacement + 40 expansion)
 - Ridership will increase at an average rate of 11.2%
 - Fleet size will increase to 926 vehicles
 - 1184 vehicles required (468 for expansion)
- Metro's goal is to achieve and maintain the FTA-recommended 4-year minimum replacement cycle for light-duty (paratransit type) vehicles





Recommendation

- Adopt the MetroAccess Revenue Vehicle Fleet Plan



PRESENTED AND ADOPTED:

SUBJECT: METROACCESS FLEET MANAGEMENT PLAN

PROPOSED
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

WHEREAS, Submission of a comprehensive MetroAccess fleet management plan is required by the Federal Transit Administration as a result of the Authority's recent use of a federal Job Access Reverse Commute capital grant to purchase paratransit vehicles; and

WHEREAS, The Board of Directors recently established capital funding to procure vehicles for the MetroAccess fleet, and the Authority's staff has prepared the MetroAccess Revenue Vehicle Fleet Management Plan dated November 2008, to establish a comprehensive fleet management tool; and

WHEREAS, The MetroAccess Revenue Fleet Management Plan documents the Authority's processes and procedures for operating the MetroAccess fleet through Fiscal Year 2013; and

WHEREAS, The MetroAccess Revenue Vehicle Fleet Management Plan is a tool that provides proper planning for future MetroAccess vehicle needs, taking into consideration present and projected future ridership demand; and

WHEREAS, The MetroAccess Revenue Vehicle Fleet Plan is for planning purposes only and does not obligate the Authority or its Board of Directors to the Plan's projected requirements; and

WHEREAS, It is intended that the MetroAccess Revenue Vehicle Fleet Management Plan be updated on a regular basis and that the plan become a source of reference for the Authority's capital and operating budget preparation process; now, therefore be it

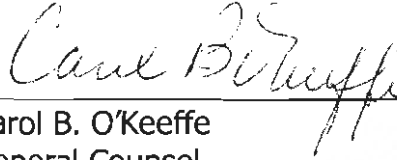
RESOLVED, That the Board of Directors adopts the MetroAccess Revenue Vehicle Fleet Management Plan dated November 2008, and attached hereto, for planning purposes, without obligation to any of the Plans' projected requirements; and be it further

RESOLVED, That the Board of Directors concurs with forwarding the MetroAccess Revenue Vehicle Fleet Plan to the Federal Transit Administration in support of the

federal Job Access Reverse Commute capital grant for the recent purchase of paratransit vehicles; and be it finally

RESOLVED, That this Resolution shall be effective immediately.

Reviewed as to form and legal sufficiency,



Carol B. O'Keeffe
General Counsel

MetroAccess Revenue Vehicle Fleet Management Plan



November 2008



DEPARTMENT OF ACCESS SERVICES

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Purpose

The purpose of this report is to provide information, analysis and recommendations on the Washington Metropolitan Area Transit Authority's (Metro) current and projected fleet requirements for MetroAccess (MACS) paratransit service provided through contract by the Department of Access Services (ACCS).

The first section of the report provides an introduction, with background information on ACCS and the regional significance of Metro's specialized transportation service. The following sections will document the performance of MACS, referencing Metro statistics, regional studies and peer transit authority statistics. The remainder of the report will methodically chart the increased demand for paratransit service, the corresponding fleet needs and a summation of vehicle supply and demand.

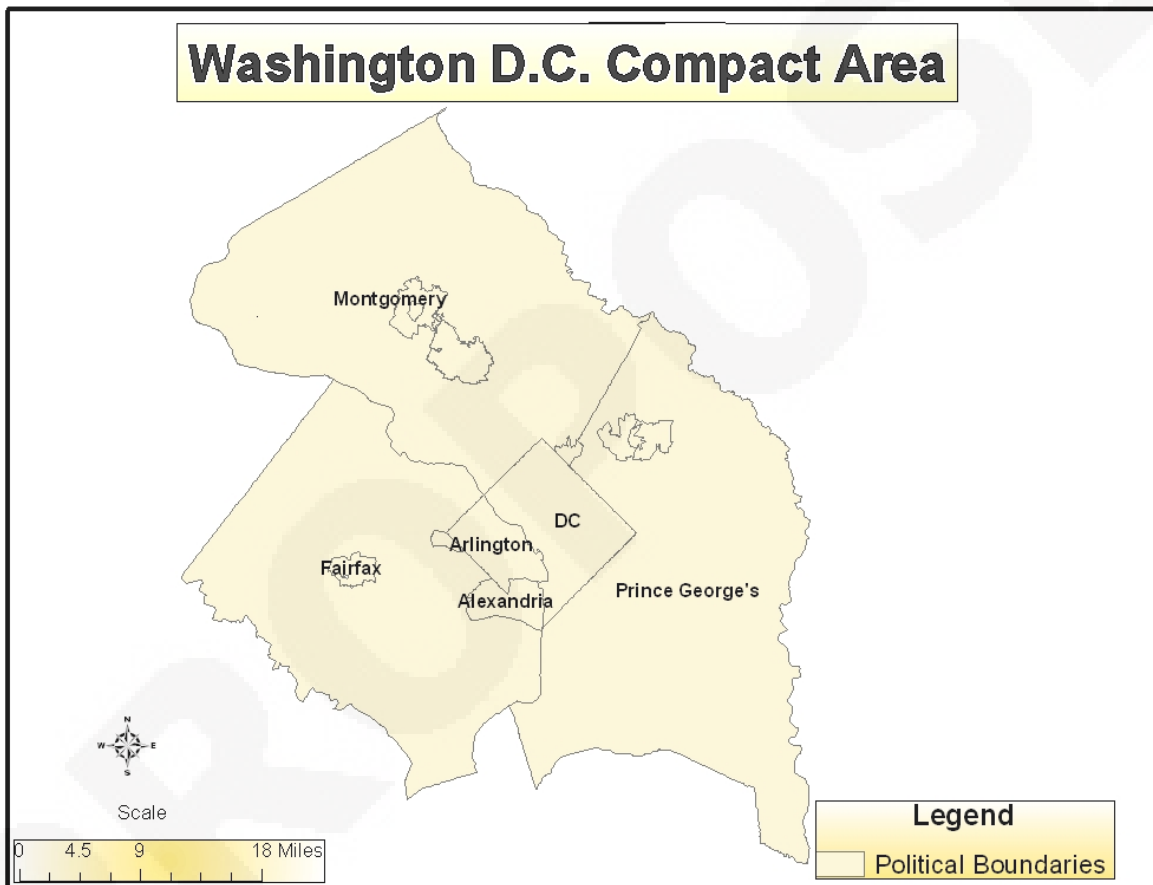
One of the objectives of our fleet management plan is to properly plan for and carry out the overall management of MACS vehicle fleet. Because demand continues to grow while Metro resources are scarce, the importance of having a plan cannot be overstated.

The intent is to update the plan on a regular basis and to have the plan become an input into the Authority's capital and operating budget preparation.

Section One: Introduction

Since the passage of the Americans with Disabilities Act of 1990, many issues have evolved regarding ADA complementary paratransit. One of the most acute issues faced by Metro has been the rapidly increasing demand for this service and its impact on operating cost and service quality. On May 16th, 1994, MACS began providing paratransit service for customers whose impairments kept them from using Metrorail, Metrobus or other fixed-route local service. Since then, MACS has become the largest provider of specialized transportation services in the Metro Compact area and now serves as the ADA complementary paratransit service for the region. Illustrated in Map 1-1, the Metro Compact area, created by Congress in 1967, defines by the Authority's Interstate Compact.

Map 1-1 METRO Compact Area



In addition to MACS, there are more than 60 local government and non-profit organizations providing specialized transportation services for people with disabilities in the region. In FY 2008, MACS ridership totaled over 1.7 million riders with an average monthly ridership of over 123,000 trips. According to the National Transit Database (NTD), Metro ranked 7th amongst our peer transit authorities in paratransit vehicle revenue miles with over 11 million miles traveled. Currently, the service has over nearly 1000 operators, over 450 vehicles, and over 1,000

eligibility applications processed every month. Between FY 2002 and FY 2007, the service has experienced an annual compound growth rate of 19.2%.

Growing Interest

In recent years, as a result of the increased demand for service and its impact on the operating budget, there has been growing interest in specialized transportation in the region. Demand for greater performance resonated with board members, citizen councils, political representatives and member agencies. Studies, events, board presentations and articles documenting the increased level of interest in specialized transportation services in the region can be found in the Appendix of this document.

“The Best Ride in the Nation”

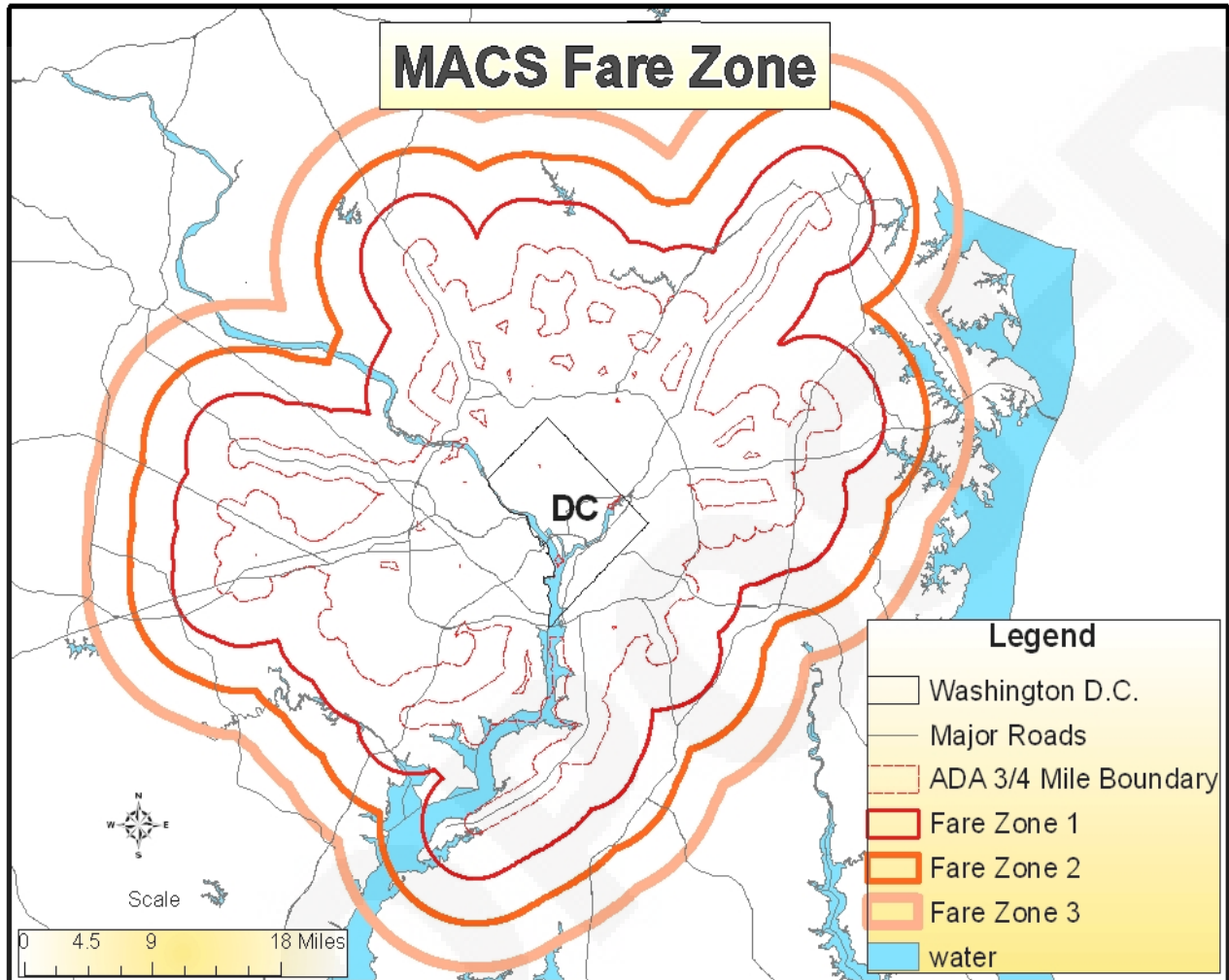
Improving performance is one of the ways in which we reach our goal of being the best ride in the nation. The challenges, and/or opportunities, associated with improved performance are greater for paratransit than for fixed route transit given the significantly higher per-passenger trip cost for paratransit services. Fixed route operations can absorb increased ridership (improved performance) on its routes until the vehicles are full with very little marginal cost per additional passenger trip. However, paratransit operations may have to add resources to service additional trips. Potentially, each new trip request represents a rider’s unique origin, destination and the full cost of the resources associated with the provision of one trip.

In a study conducted for Metro in December 2007, HLB Decision Economics, Inc. (HLB, Inc.) noted that much of the ridership growth projected through FY 2013 is attributable directly to improvements in the quality of service. According to the latest statistics reported to the National Transit Database (NTD) Metro’s cost per passenger trip for rail, bus and paratransit was \$2.34, \$3.54 and \$39.01, respectively.

Beyond ADA

Metro is required by law to provide complementary paratransit services within three-quarters of a mile of fixed route bus services and within a diameter of 1 ½ a mile of rail stations. If an area does not have fixed route service, complementary ADA paratransit service is not required. MACS provides service beyond ADA regulations. Metro’s website informs current and future clients that the base fare for a trip on MACS is \$2.50. Any trip that begins or ends at a location which is more than ¾ mile beyond the weekday, peak, fixed route service operated by Metro or its member jurisdictions requires an additional fare. Four (4) zones define the area beyond the weekday, peak, fixed route service area. Trips that begin or end in the zones pay a supplemental fee of one dollar (\$1) per zone. Map 1-2 depicts the MACS service area demarcated by the aforementioned fare zones.

Map 1-2 MACS Fare Zones



Current Fleet

The table below lists MACS’ dedicated active revenue vehicle inventory. The dedicated active inventory is composed of vehicles provided by Metro for use only in MACS service. Vehicles are dispersed among garages through Washington, Maryland and Virginia, to meet demand for service and to be as close as possible to eligible customers, trip origins and destinations. Currently, MACS does not have enough equipment to sufficiently meet demand. As such, the service is supplemented by taxis and older vehicles in the fleet that otherwise would be retired.

Table 1-1: Current Fleet Vehicles

| Vans | Sedans | Spare Ratio | Total Fleet |
|------|--------|-------------|-------------|
| 360 | 98 | 69 | 458 |

Organization of this document

Section Two summarizes and documents MACS performance, referencing Metro statistics, regional studies and peer transit authority statistics. Section Three provides specifics on the demand for revenue vehicles as they relate to quality of service and Metro's strategic initiatives. Also reviewed in this section is the planning process for developing peak vehicle requirements. Section Four assesses the current inventory and useful life of MACS revenue fleet vehicles. The remainder of the document focuses on vehicle needs for the duration of this fleet plan and the balance of vehicle supply and demand.

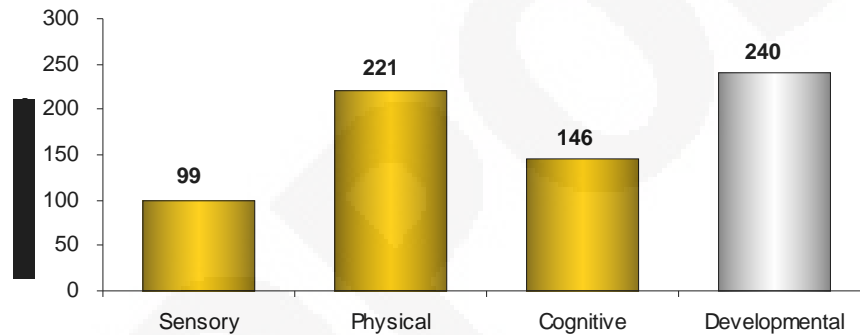
Section 2: Typology of Specialized Transit Services in the Washington D.C. Region

Regional Demand for Paratransit Services

Census Data

Census data provides information on the disabled population in the Washington region, which represents the pool of potential paratransit customers. Figure 2.1 shows the prevalence of different types of disabilities across the region. Based on the 2000 Census, 484,000 people, or 15% of the population in the Metro compact area, have a disability. Also, the 2000 Census indicates that people with disabilities are fifty percent more likely to live in poverty than their non-disabled counterparts. The most common type of disability is physical, although a substantial number of people have cognitive or sensory disabilities¹.

Chart 2.1 Types of Disabilities in the Washington Region
(Source: 2000 Census SF3)



Numbers refer to the Washington, DC-MD-VA Metropolitan Statistical Area

Table 2.1 displays data from the Metropolitan Council of Governments (COG) report titled, “Our Changing Region” further demonstrating the market potential of paratransit service in the region. There are well over 791,000 children and young adults between the ages of five and twenty-one years of age in the compact area. Approximately 59,000 or over 7% have a disability.

Of the adult population, 14.9%, or well over 303,000, are disabled. Accordingly, 36.4%, or over 122,000 of the senior population in the compact area is disabled.²

¹ National Capital Region Transportation Planning Board Metropolitan Washington Council of Governments, Improving Demand Responsive Services for People With Disabilities in the Washington Region, Page 8

² Metropolitan Council of Governments, Our Changing Region: Census 2000, vol. 1.3

Table 2.1 Disabled Populations in the Washington D.C. Compact Area

| Jurisdiction | Population 5 to 20 years | % of Population with a disability (Ages 5 to 20 years) | Population 21 to 64 years | % of Population with a disability (Age 21 to 64 years) | Population 65 years and over | % of Population with a disability (Ages 65 years and over) |
|---------------------------|--------------------------|--|---------------------------|--|------------------------------|--|
| District of Columbia | 112,797 | 10.0% | 349,658 | 21.9% | 66,478 | 42.5% |
| Montgomery County | 184,200 | 6.8% | 527,217 | 12.3% | 93,319 | 32.7% |
| City of Gaithersburg | 10,461 | 7.7% | 33,365 | 13.2% | 4,041 | 42.2% |
| City of Rockville | 9,270 | 5.9% | 28,163 | 12.2% | 55 | 35.7% |
| City of Tacoma Park | 3,438 | 6.4% | 10,975 | 16.0% | 1,374 | 38.9% |
| Prince Georges County | 193,018 | 7.5% | 479,163 | 19.1% | 59,611 | 40.0% |
| City of Bowie | 10,843 | 6.3% | 30,271 | 12.9% | 4,257 | 36.1% |
| City of College Park | 10,486 | 4.5% | 11,640 | 13.2% | 1,734 | 44.2% |
| City of Greenbelt | 4,115 | 6.3% | 14,239 | 13.1% | 1,453 | 36.9% |
| Maryland Suburbs | 425,831 | 7.2% | 1,135,033 | 15.4% | 165,844 | 35.7% |
| Arlington County | 25,055 | 8.2% | 132,683 | 14.2% | 16,369 | 37.1% |
| Fairfax County | 205,610 | 7.1% | 306,973 | 11.7% | 73,696 | 32.1% |
| City of Alexandria | 16,234 | 8.7% | 90,216 | 13.4% | 10,486 | 38.8% |
| City of Fairfax | 3,852 | 9.1% | 13,497 | 13.6% | 2,386 | 32.4% |
| City of Falls Church | 1,953 | 9.2% | 6,481 | 9.7% | 1,209 | 30.1% |
| Northern Virginia | 252,704 | 6.9% | 549,850 | 13.3% | 104,146 | 34.0% |
| Metro Compact Area | 791,332 | 7.5 | 2,034,541 | 14.9 | 336,468 | 36.4 |

Percentage of population with a disability for Frederick, Loudoun and Prince William County are included in the percentage totals.

Metro Service Levels

Data from the American Public Transportation Association (APTA) and FTA's National Transit Database provide information on Metro service levels relative to its peer agencies across the country. In FY 2004, APTA distributed a list of the 20 largest demand response transit agencies in the nation. MACS ranked 15 with over 1,112,400 trips. Since then, MACS has experienced an increase of nearly 55% from 1,112,400 to 1,721,677 trips in FY 2008. Additionally, MACS ranked 7th amongst our peer transit authorities in paratransit vehicle revenue miles with over 11 million miles traveled.

In 2006, NTD compiled information on the top transit (fixed route) systems in cities across the nation. This was accomplished by calculating the service area, total population, and all unlinked passenger trips to determine the total fixed route transit unlinked passenger trips per capita. Metro ranked third only behind New York and San Francisco-Oakland, California in this category.

When comparing the percentage of disabled citizens in the metropolitan areas served by the transit authorities recognized in FTA’s top transit cities list, Metro has a comparable percentage of disabled citizens relative to the population in those metropolitan areas. Charts 2.3 and 2.4 graphically depict this information.

The implication is that paratransit ridership in the Metro service area will continue to grow consistent with Metro’s position as a “top three” fixed route service provider.

Chart 2.2 Top Transit Cities

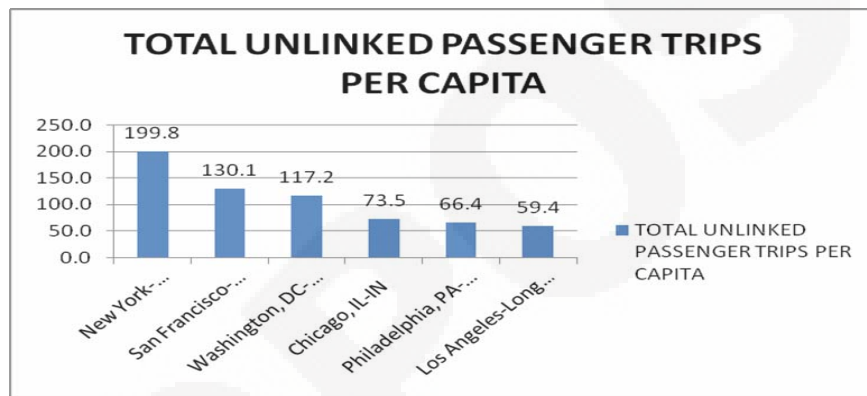
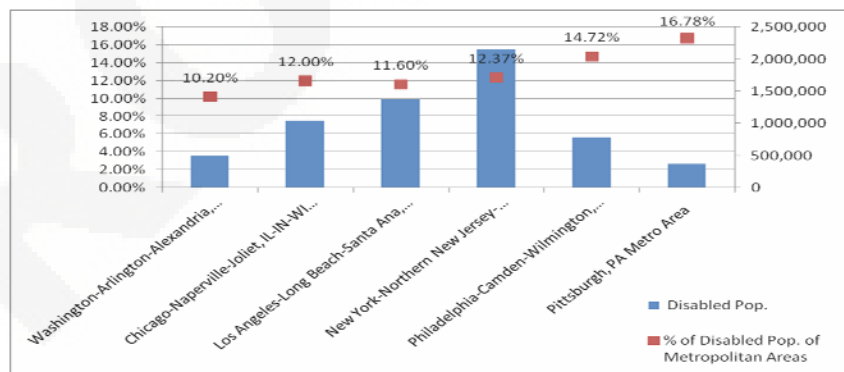
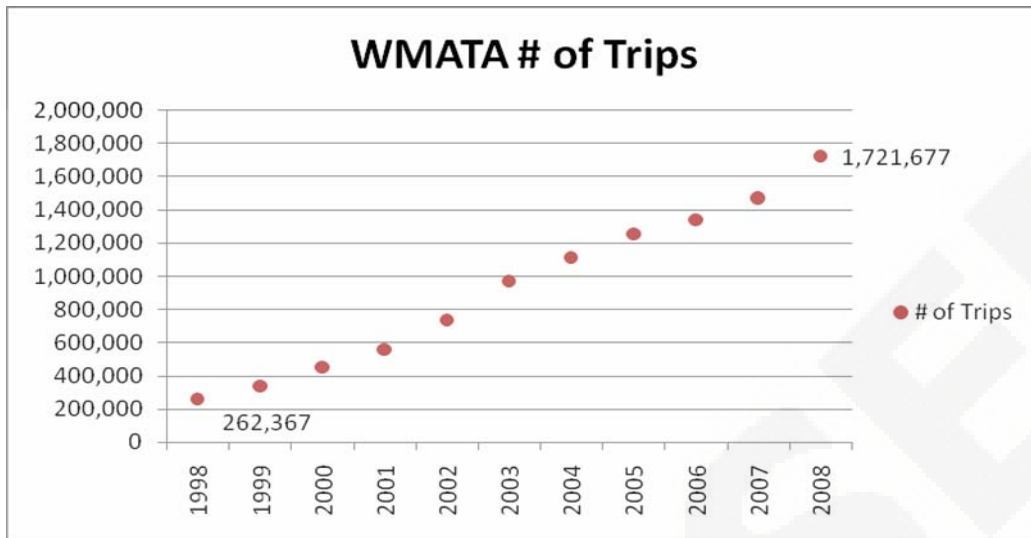


Chart 2.3 Percentage of Disabled Population in Metropolitan Areas



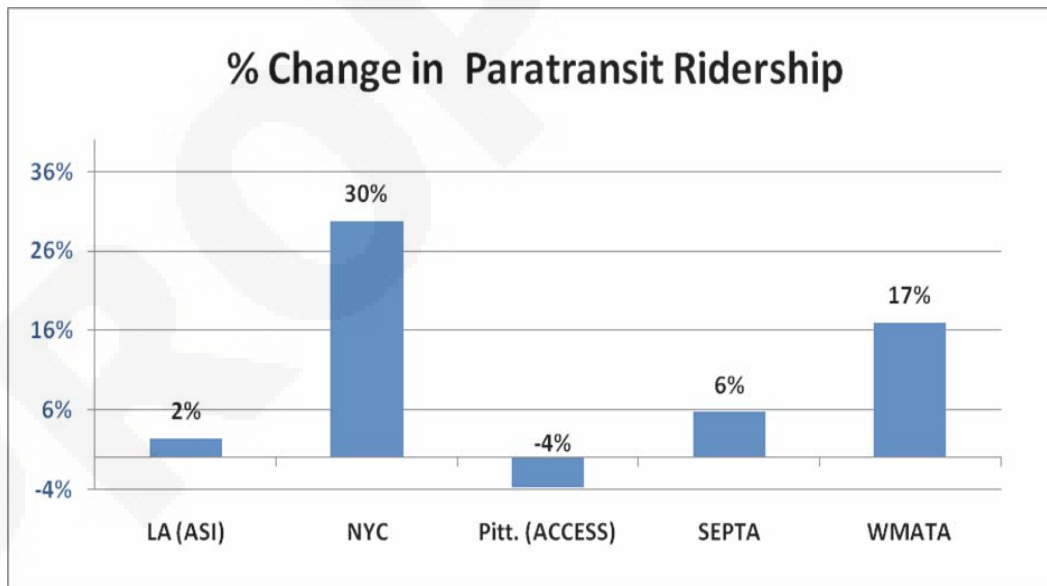
Although, the number of disabled citizens living in the region has an impact on the demand for paratransit service, estimates of the demand for paratransit stem from information about existing paratransit services and the customers who use these services. As depicted in Chart 2.5, NTD reported statistics show the annual number of MACS’ trips increased by 556% since 1998.

Chart 2.4 Metro Growth in Ridership



Consistent with the trend of Metro’s paratransit system rapidly growing to reflect overall Metro’s fixed route transit size compared to other agencies and utilizing the previous three years of statistics, MACS trips grew at a faster rate than many similar services ranked on NTD’s Top Transit Cities list. Trailing New York by approximately 12 percentage points, MACS paratransit trips grew approximately 17%, with SEPTA trailing at a distant third at 5.7%.

Chart 2.5 Change in Paratransit Ridership



Measuring Performance

As noted in Section 1, there has been growing interest in specialized transportation in the region caused by an escalating growth in demand for service and financial constraints. As pressure to improve performance ensues, senior management staff has responded by establishing, or re-establishing, baseline performance metrics to measure performance.

As with most performance measurement systems, the process begins with establishing goals and objectives for service. One of the operational performance goals associated with ACCS Strategic Plan is to expand MACS fleet to improve on-time-performance and decrease the number of missed and excessively late trips.

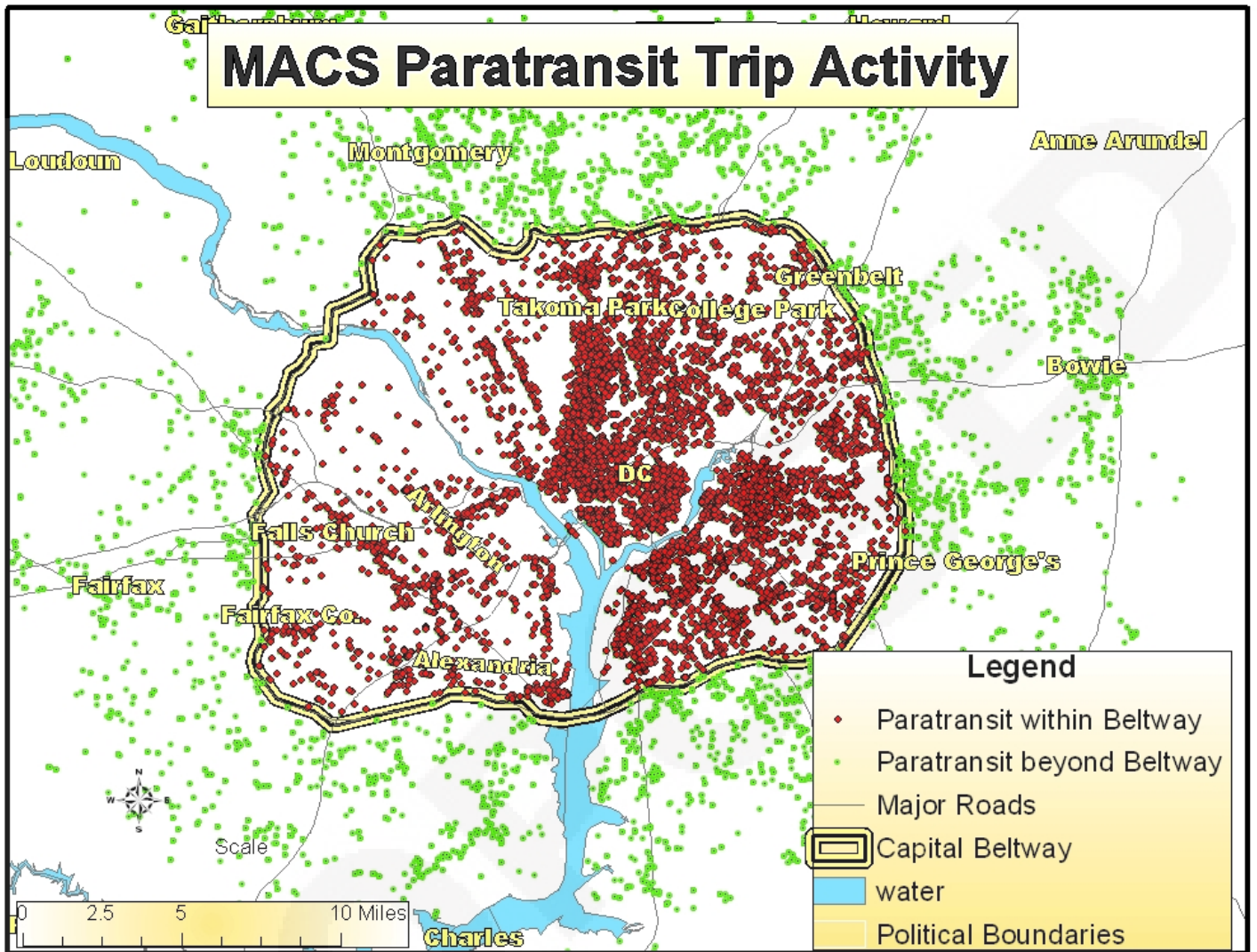
During the month of June 2008, with over 129,000 completed trips, MACS vehicles traveled over 1.5 million miles and provided over 138,000 hours of service. Utilizing all of the vehicles in the MACS fleet, revenue service hours and miles were approximately 85% of total platform hours and miles. System wide, On-Time Performance was 92.12%.

Factors Affecting Performance

The Washington D.C. region is the third most congested traffic area in the nation. Street congestion in highly urbanized areas directly affects average vehicle speed and passenger travel time. A continued decline in vehicle speed eventually will prompt an increase in the number of vehicles necessary to increase, or operate at, the present level of service.

Trips on the periphery benefit from the increase in vehicles; however, trips in highly congested areas require more time to perform trips within the established pick-up window of time. As depicted in Map 2-1, over 51% of performed trips in the region are destined to or originate within the Capital Beltway.

Map 2-1 MACS Paratransit Trip Activity



Charts 2-7 and 2-8 depict MACS trips by hour and time period, respectively. Chart 2-7 represents the traditional transit ridership pattern with the greatest number of trips occurring during the morning and evening peak hours of travel. Over 56% of MACS trips occur during these time periods. Over 34% of MACS trips occur during the base, or off-peak, period. The intensity of service operations and the duration to which MACS garages operate at, or beyond, the limits of the current fleet presents challenges associated with scheduling driver shifts, maintaining a consistent labor pool and the cost associated with the provision of MACS services. Additionally, intense usage of MACS vehicles impacts the rate of road calls, vehicle breakdowns and vehicle turnover.

Chart 2-6 MACS Trips by Hour

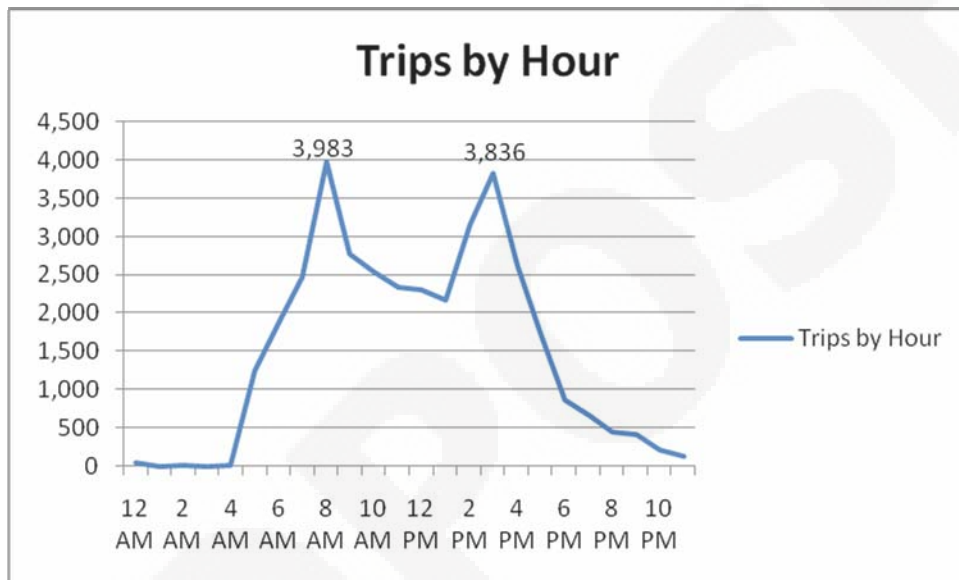
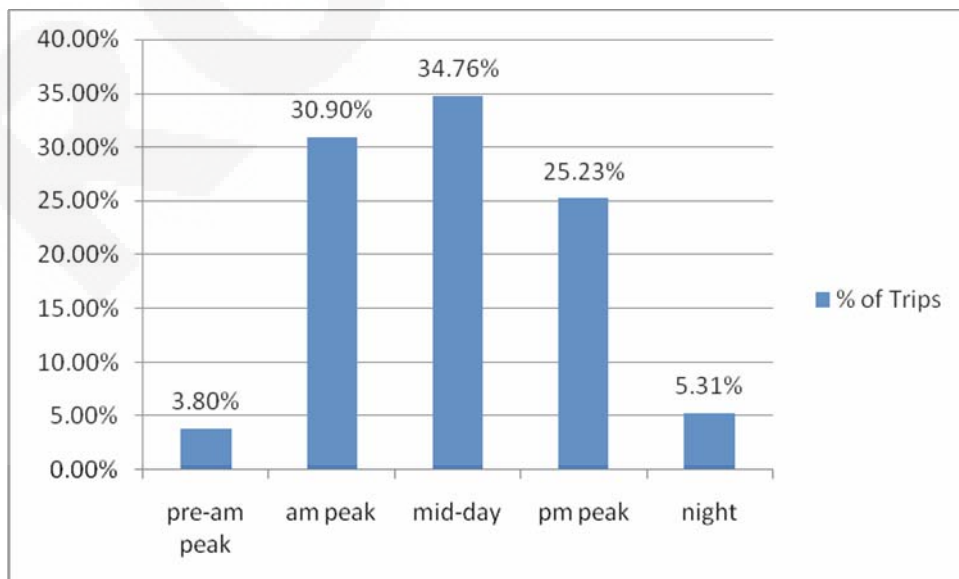


Chart 2-7 Percentages of MACS Trips by Time Period



Section Three: Demand for Revenue Vehicles

Quality of Service

Committed to providing exemplary customer service, ACCS is mindful of the public's perception of the service we provide. As such, one of ACCS internal goals is to deliver a high quality service that, to the greatest extent possible, shapes a positive image of MACS operations. Unlike the performance measures used to describe the quality of service reported to FTA and the vehicle performance measures used in the Highway Capacity Manual, passenger perception is the metric used by the public to measure the quality of transit system performance. Although we rely on our vehicle operators, schedulers, reservationist and customer service representatives to be our front line ambassadors, senior Metro staff have been working to reshape policies within the constraints of operating budgets and policy decisions to improve service delivery.

For MACS, maintaining good quality service becomes increasingly important because demand for paratransit service is growing. As such, demand for revenue vehicles intensifies over time. Since 1998 passenger trips increased over 556% from 262,367 to over 1.7 million trips in FY2008. A total of 129,000 trips occurred during the month of June 2008 alone. Over 64 percent of these trips were subscription trips to medical facilities and employee work sites.

The major element in providing the service depends heavily on the quality of the vehicles available to provide the service. A major element in providing a quality service is to have sufficient vehicles to meet the demand, and to adequately maintain the vehicles in a state of good repair and to replace overage vehicles when they reach the end of their useful life. This plan incorporates the following elements into providing sufficient vehicles that are reliable and the backbone of providing good quality service:

- The goal is to replace vehicles when they reach the end of their useful life, in order to ensure that the fleets reliable and does not exceed the manufacturer's life expectancy projections. This plan incorporates this strategy by replacing approximately ¼ of the fleet every year, and therefore maintaining an average vehicle age of 2 years.
- To maintain vehicles in a state of good repair requires a sustained maintenance program both for preventative maintenance and the capability to respond to vehicle mechanical failures. To provide a quality service while maintaining an ongoing maintenance program requires sufficient spare vehicles to ensure the daily pull-out requirements. This plan is developed around having a 15% spare ratio, which is the industry norm.
- Operational vehicles as part of the daily pull-out that are available to respond to the unanticipated demands, service interruptions, breakdowns or service delay problems. This plan incorporates these strategic operational spares by having 3% vehicles as part of the daily requirement.

MACS Service Operations

MACS service operations are "demand driven." That is, the quantity of service provided is dependent on the number passenger trips requested. Paratransit customers can reserve trips from one to seven days in advance. After the reservation occurs, changes occur in the schedule as new

trips occupy capacity within the system. Trips scheduled early in the seven day scheduling window take priority on the schedule. This may impact the times for riders with subsequent trip request. To the greatest extent possible, schedulers optimize the schedule in an attempt to achieve the following policy guidelines: (1) pick up passengers on time; and (2) utilize the least amount of time and vehicles. Schedulers analyze the schedule on a regular basis to make adjustments for subsequent trip requests, cancellations and to monitor supply and demand.

MACS currently has a mix of vans and sedans in its fleet. The fleet mix and availability are matched against the specific service needs. Integral to the scheduling process is the importance of placing accessible vehicles throughout the service area for optimal flexibility in a dynamic operating environment.

Cancellations

The impact of a cancelled trip on paratransit service operations varies by when the cancellation occurs. Cancellations made at different times have a tiered impact on service; the closer the cancellation occurs to the time of the scheduled pick-up, the more severe the impact.³ As such, schedulers finalize schedules as close to the day of travel as possible.

Once the schedules are built and adjustments are made for cancellations, manifests are created for operation. The result of this daily process is scheduled, and rescheduled, vehicle requirements by size and by trip location.

The Planning Process

The following describes the task of the planning process that determines fleet size:

- **Estimate Passenger Demand:** The first step in the service planning process is to determine demand for paratransit service. This is accomplished by actual counts of passenger trips coupled with estimates of future demand. Future demand estimates have been made by HLB Decision Economics, Inc. For the purpose of this fleet management plan, passenger demand is projected 5 years into the future, and takes into account regional growth estimates from the MWCOG.
- **Utilize Established Productivity Standards, Hours per Vehicle Year, Rides per Vehicle Year and the Resulting Vehicles Required.** This is a simple calculation that derives from strategic policy initiatives and existing vehicle statistics.
- **Determine Spare Vehicles:** On average, MACS vehicles travel well over 45,000 miles per year. Intensive use of vehicles drives frequent maintenance intervals. As such, Metro recommends that we maintain a 15% spare ratio.

³Transit Cooperative Research Program Report 124, Guidebook for Measuring, Assessing, and Improving Performance of Demand-Response Transportation

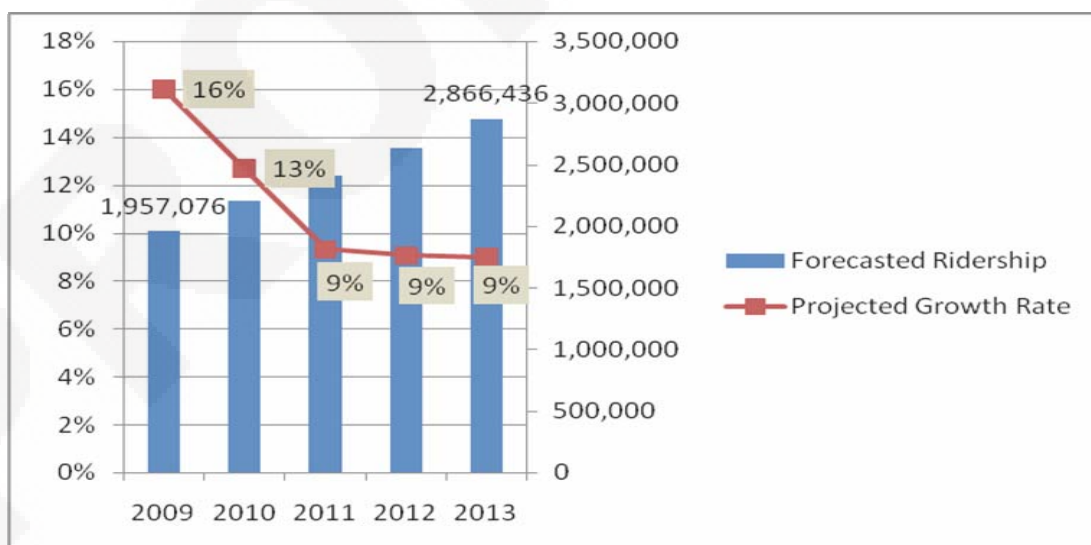
- Determine the Strategic Vehicle Requirement: Vehicle reliability history helps determine the number of vehicles needed as “strategic spares.” Strategic spares are vehicles staged during peak periods at key locations for quick replacement of breakdowns or for response to unusual circumstances, accidents, weather, unannounced major detours, or other unforeseen circumstances. They help ensure reliable service to the public. Three percent strategic vehicles will accommodate MACS’ daily operations needs.
- Determine Total Vehicles Needed: This is the sum of the vehicles required to maintain current productivity standards and those required to respond to observed and projected passenger demand.
- Determine Scheduled Procurement and Resulting Fleet Needs: A simple calculation resulting from the number of vehicles at the beginning of the year, the required expansion based on forecasted ridership and the required replacement vehicles.

Determining Demand

Regression analysis techniques using monthly operating data and other socio-economic data are used to quantify the cause and effect of paratransit demand. The study conducted by HLB, Inc. revealed, from a historical perspective, that the two key factors that shaped demand for MACS service is on-time performance and a seasonal trend accounting for the variations in trip demand.

As was mentioned in the previous section, MACS ridership increased 556% in ten years. Though ridership has been on an inclining rate of growth over the previous decade, the rate of growth is projected to decrease to an increase of less than 10% through the latter part of this fleet plan. Chart 3-1 displays the projected ridership statistics and growth rate for MACS through FY 2013.

Chart 3-1 Ridership Forecast and Fleet Needs



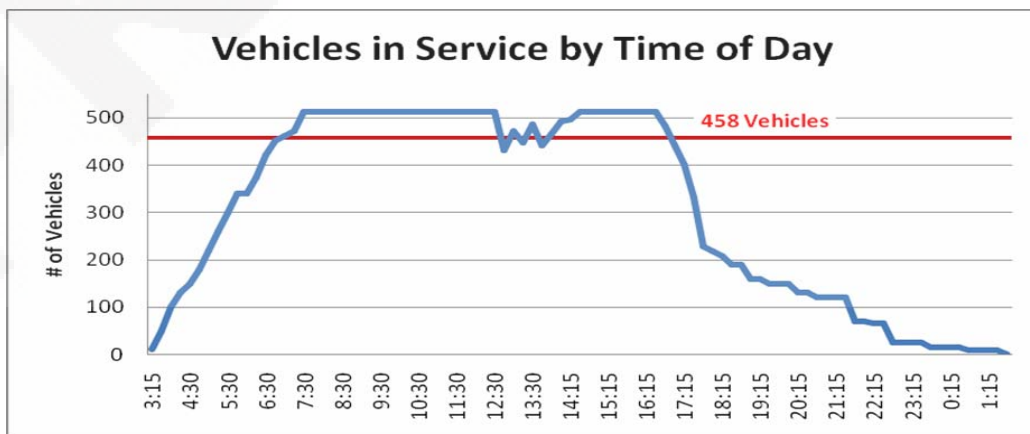
Current events not captured in the historical analysis may have an impact on paratransit demand. Recent reductions in federal funding levels for Health and Human Service (HHS) programs are having an impact on the client transportation services they provide. As program funds are reduced, client transportation services are being reduced or eliminated. The loss of HHS transportation related funds has the potential to increase paratransit demand. Paratransit systems in the region are already seeing evidence of “load transferring” by HHS agencies. To maintain service delivery levels, some social service agencies are eliminating agency-run client transportation programs all together or taking steps to reduce the cost of transportation services by referring clients to public transportation with partial or without any accompanying transportation funds. This almost always results in increased paratransit demand and in higher costs because many HHS clients are also eligible for ADA paratransit services. Though not factored into the paratransit demand analysis by HLB Inc., ACCS management staff is actively working with jurisdictions in the Metro Compact area to prevent load transferring in favor of more optimal use of regional transit resources.

Peak Vehicle Requirements

The Peak Vehicle Requirement is the total number of vehicles needed simultaneously in the peak periods to satisfy passenger demand while maintaining productivity standards, passenger trip length and on time performance. A comprehensive analysis of peak vehicle requirements should be conducted at least quarterly, with updates during the year as needed, based on actual patterns of demand, and planned use of taxis and other non-dedicated subcontractors, and a 15% spare ratio.

An illustration of this requirement, Chart 3.2 shows the total number of MACS vehicles in service by time of day without the traditional off-peak break during the midday. Demonstrating the intense usage of MACS vehicles, the chart informs us that for weekday service, between 6:45 a.m. to 5:00 p.m., nearly 100% of MACS fleet are in service. As was mentioned in the previous section, scheduling, driver shifts, labor and cost to operate the service are impacted by the duration of the intense usage of MACS fleet. In order to meet current demand, MACS uses a small amount of taxi service. In an effort to exercise greater control of MACS services, Metro is emphasizing the dedicated service model.

Chart 3.2 Vehicles in Service by Time of Day



Section 4: Supply of Revenue Vehicles

Supply and the Useful Life of Revenue Vehicles

In 2007, FTA released the Useful Life of Transit Buses and Vans report to reassess the existing transit vehicle minimum service-life policy. The purpose and goal of the policy was to establish a minimum on the number of years (and/or miles) that transit vehicles must remain in service to ensure that taxpayers obtain a sufficient return on the resources invested in capital transit purchases. This plan is based on the key assumption that vehicles are replaced every 4 years and/or when vehicles reach 150,000 to 300,000 miles.

In the report, the requirement recognizes five different service-life categories based on size and other vehicle characteristics. MACS Ford E-350 vehicle, pictured below, is represented by the Light Duty-4 Year/100,000 mile vehicle category. The majority of vehicles in this category are modified mini vans, modified and unmodified full size passenger vans and specially built buses using cutaway chassis.

The remainder of this revenue fleet plan reflects the status of MACS fleet after the procurement of 115 vehicles scheduled in FY 2009; 75 vehicles will be used to replace the oldest vehicles in MACS fleet with 40 vehicles to be utilized for fleet expansion.



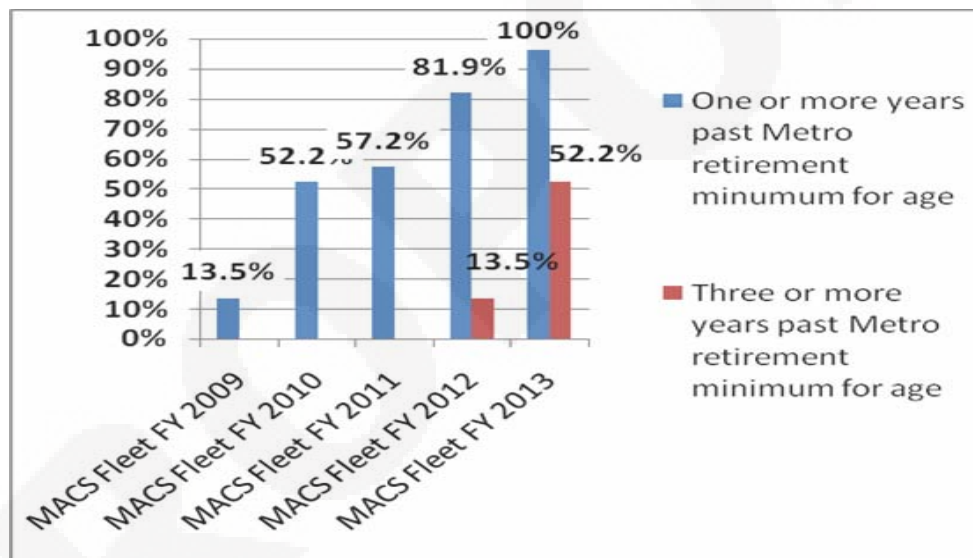
Vehicle Age

One of the key issues analyzed in the report was the actual ages at which transit operators are retiring their transit vehicles and how these ages compared to FTA minimums. Utilizing NTD data, FTA compared average retirement ages of transit operator's vehicles with the FTA minimum age requirement.

The NTD data suggest the average age of most transit vehicles in this category occur after FTA's service-life minimum requirement for age is met. The average age of most Light Duty-4 Year/100,000 mile vehicles are 5.6 years.

Chart 4-1 summarizes the percentage of MACS fleet that is, or will be, one or more years and three or more years past Metro's retirement minimum. In FY 2013, approximately 100% of the current fleet will past Metro's minimum service-life retirement for vehicle age. Unless replaced on a timely basis, the reliability of MACS service will be affected by vehicle breakdown and unscheduled vehicle repair. It is the goal of this plan to meet FTA's goal of replacing vehicles after 4 years. That would require MACS to establish a program to replace one-quarter of the fleet every year.

Chart 4.1 MACS Vehicles Past Metro Minimum Retirement Age



Vehicle Miles

At an average rate of 45,000 miles per year, MACS fleet vehicles eclipse Metro's minimum service-life requirement of 150,000 miles in 3.3 years. At this rate, within the current fleet, all vehicles surpass Metro's minimum service-life requirement in FY 2011. Chart 4-3 and Table 4-1 provide a depiction and summary statistics of the accumulation of vehicles surpassing MACS minimum service-life requirement for vehicle miles throughout the duration of this revenue fleet plan. Currently, 51 vehicles are above the minimum requirement for age and 151 vehicles are above the minimum requirement for mileage.

Chart 4-2 MACS Vehicles beyond minimum service-life miles

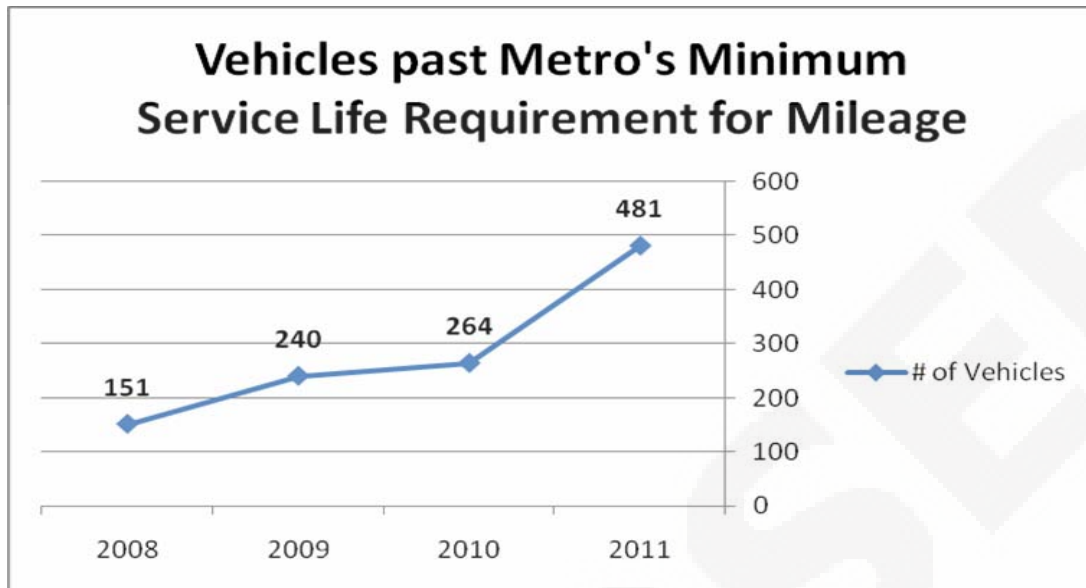


Table 4-1 Vehicle Inventory: Age and Mileage by Quadrants Denoting Corresponding Service-Life Standards

| Mileage | 2002 -2005 | 2006 | 2007 | 2008 | 2009 | Total |
|--------------------|------------|-------------------------|-----------|---------------------------|-----------|------------|
| (blank**) | 16 | 1 | | | | 17 |
| 0-49,999 | | | 4 | 123 | 90 | 217 |
| 50,000-99,999 | | 7 | 17 | | | 24 |
| 100,000-149,999 | 3 | 82 | 4 | <i>Metro Service-Life</i> | | 89 |
| 150,000-199,999 | 25 | <i>Mileage Standard</i> | | | | 128 |
| 200,000-249,999 | 21 | | | | | 21 |
| 250,000-299,999 | 2 | | | | | 2 |
| Grand Total | 54 | 193 | 25 | 123 | 90 | 498 |

** Account for totaled vehicles and those scheduled for retirement

The Fleet

In FY 2009, after the procurement of the 115 vehicles mentioned above, MACS active revenue fleet will consist of 498 vehicles. The vehicle inventory includes the vehicles necessary for revenue service, maintenance requirements, spares and training. The inventory will consist of 405 vans and 93 sedans. Approximately 40% of the fleet will be comprised of calendar year 2006 vehicles and the average age of the fleet will be approximately 2.1 years of age.

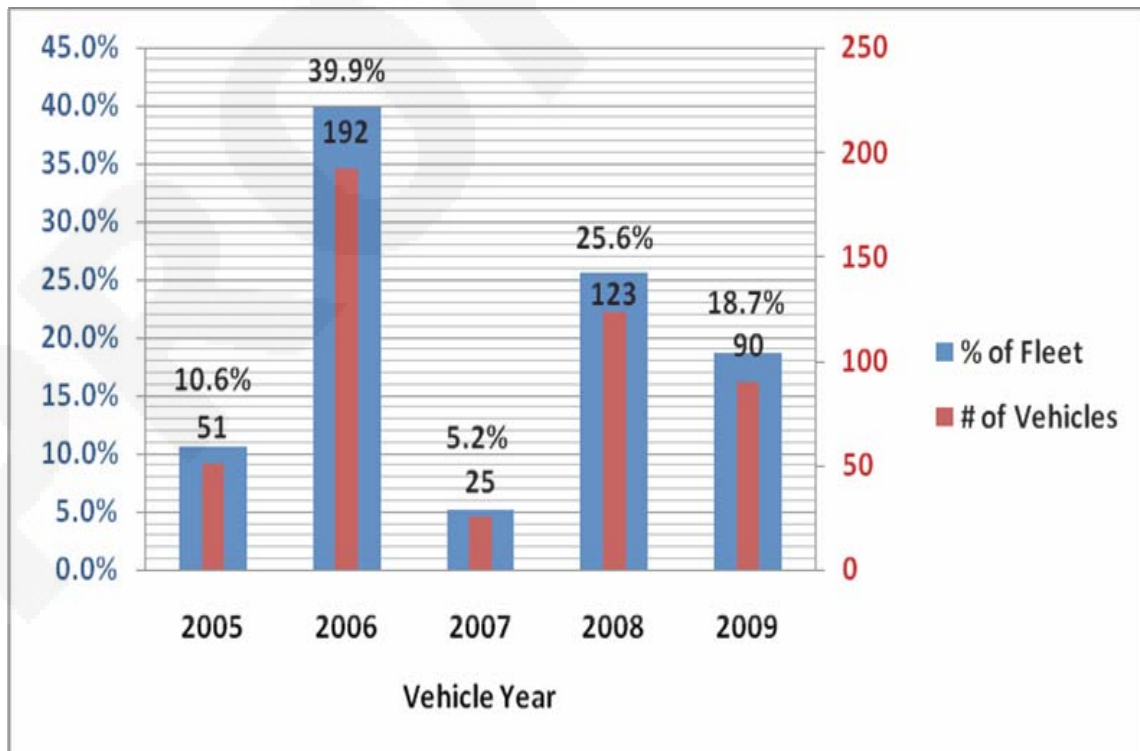
Table 4-2 FY 2009 Revenue Fleet

| Vans | Sedans | Spare Ratio | Total Fleet |
|------|--------|-------------|-------------|
| 405 | 93 | 75 | 498 |

Since 2000, MACS fleet has accumulated over 53 million miles. Approximately 78% of those miles were accumulated on the E-350 vehicles, with Ford Taurus and Crown Victoria vehicles accumulating approximately 15% and 6% of the miles driven, respectively. Over the duration of this fleet plan, MACS will phase out the sedans and replace them with vans or other accessible vehicles as the sedans are retired from service.

The following chart provide information about the distribution of MACS fleet, or other accessible vehicles, by age and accumulated miles. Charts displaying the distribution of each vehicle type by age and accumulated miles can be found in the appendix of this document.

Chart 4.3 Percentages and Total Fleet by Vehicle Year (Age)



Section 5: Summary of Vehicle Demand

Planned Vehicle Procurement and Replacement

The MACS procurement cycle is designed to help ensure reliable service to seniors and disabled citizens in the region who are not able to access or navigate fixed route transit service. As such, three factors influence the revenue vehicle procurement cycle:

1. System Growth: Changes in passenger demand, service area and route coverage.
2. Age Replacement: Retirement of over age vehicles.
3. Availability of Funds: Metro capital program has many competing requirements.

Anticipated Growth

Section 3 presented the process for determining MACS vehicle requirements. This section presents the impact of anticipated growth on the fleet over the next five years. The need for the procurement of 1,184 vehicles through 2013 is as follows.

- FY09 115 vehicles
- FY10 0 vehicles
- FY11 341 vehicles
- FY12 365 vehicles
- FY13 363 vehicles

1,184 vehicles will be purchased between FY 2009 and FY 2013 with an ending fleet size of 926 vehicles, an expansion of 468 vehicles over the five year period. The remainder of vehicles will be for replacement.

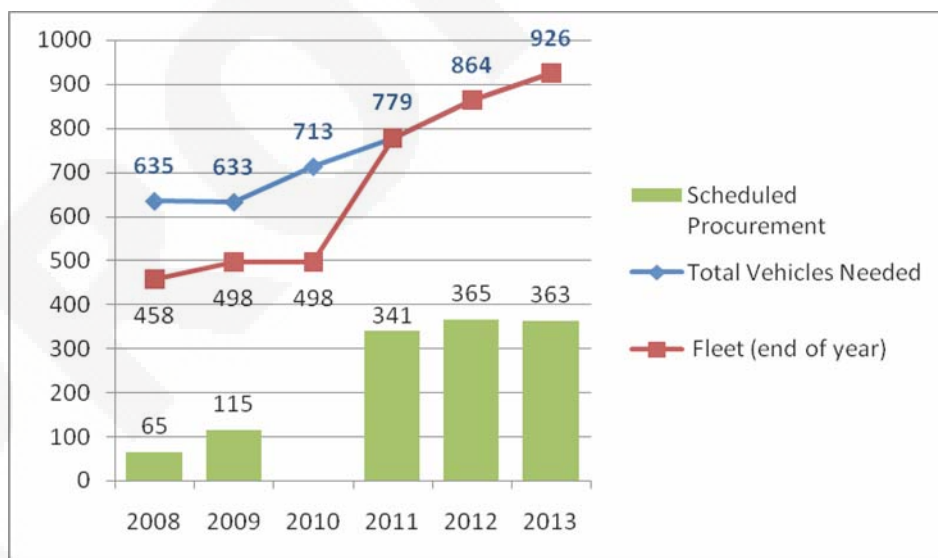
Table 5-1 is a summary showing projected ridership demand and the corresponding vehicles needed for the duration of this revenue fleet management plan. As discussed in the foregoing sections, this plan is a snapshot of an ongoing planning process. It takes into account the passenger demand for vehicles in revenue service and the demand that is placed on the fleet by the growth in paratransit ridership in the region. The plan ties operating requirements to the supply of vehicles in both the present fleet and with the addition of anticipated new vehicle purchases. The procurement schedule noted below reflects ACCS capital budget needs in Metro's FY 2011 – FY 2020 Capital Improvement Plan (CIP).

Table 5.1 MACS Ridership Growth and Anticipated Vehicle Procurement Requirement

| Fiscal Year | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |
|--|-----------|-----------|-----------|-----------|-----------|-----------|
| Forecasted Ridership | 1,687,015 | 1,957,076 | 2,205,659 | 2,411,390 | 2,630,039 | 2,866,436 |
| Ridership Growth Rate | 16% | 16% | 13% | 9% | 9% | 9% |
| Required Pull-outs (fleet need) | 530 | 536 | 604 | 660 | 721 | 785 |
| Maintenance Spare (15%) | 80 | 80 | 91 | 99 | 108 | 118 |
| Strategic Spare (3%) | 16 | 16 | 18 | 20 | 22 | 23 |
| Taxi use reduction | 9 | | | | 13 | |
| Total Vehicles Needed | 635 | 632 | 713 | 779 | 864 | 926 |
| Fleet (beginning of year) | 458 | 458 | 498 | 498 | 779 | 864 |
| Expansion | 0 | 40 | 0 | 281 | 85 | 62 |
| Scheduled Procurement | 65 | 115 | 0 | 341 | 365 | 363 |
| Fleet (end of year) | 458 | 498 | 498 | 779 | 864 | 926 |
| Annual Fleet Growth | | 16% | 13% | 9% | 9% | 9% |

The statistics detailing the Total Vehicles Needed at the beginning of each fiscal year stem from the ridership projections established by HLB, Inc. For fiscal years 2008 through 2010, the end of year fleet statistics lag behind the recommended number of vehicles needed to meet the Required Pull-Outs for the following year. As shown in Chart 5-1, MACS fleet inventory does not surpass the required number of vehicles for daily pull-outs until the procurement of 341 vehicles in FY 2011.

Chart 5-1 Scheduled Procurements and MACS Vehicle Statistics



Conclusion

The information, analysis and recommendations on the current and projected fleet requirements in this plan represent the commitment required to ensure sufficient, reliable and safe vehicles in order to provide a series of realistic short term improvements in the MACS fleet and to provide a high quality of service to our customers.

Analysis of both Census Bureau data and Metro's position in levels of fixed route and paratransit service relative to other large transit agencies indicate that MACS will undergo continued growth in service.

This growth is consistent with prior growth history and confirmed by recent econometric ridership projections done by HLB, Inc.

"Load transferring", which is an indication of insufficient regional coordination, will have to be factored into future ridership projections if it is determined that MACS operations are impacted by additional passengers not considered in the HLB, Inc. analysis. ACCS management staff will monitor this situation closely and continue to work with jurisdictional partners to better leverage regional resources to meet demand beyond the ADA paratransit program.

Currently there are large numbers of MetroAccess vehicles whose service life will be exceeded within the next two years. Additionally, there are vehicles in the fleet that currently exceed FTA's Service Life Minimums.

Throughout the duration of the fleet plan, ridership is projected to increase from 1,721,677 in FY 2008 to well over 2.8 million passengers in FY 2013, requiring the procurement of 1,184 vehicles for growth, replacement and to ensure sufficient numbers of maintenance and operations spares.

The intense usage of MACS' fleet and the challenges associated with MACS garages operating at, or beyond, capacity will continue at least until FY 2011 when the fleet inventory exceeds the number of vehicles required for daily pull-outs.

ACCS is preparing to procure the vehicles noted in this plan in the next five years. The recommendations proposed in this plan will improve the mobility of seniors and disabled citizens in the region and improve the quality of life for those with mobility challenges.

In conclusion, the plan lays out a process that responds to the growth of specialized transportation demand in the region; minimizes operating cost by capitalizing the fleet, and ensures reliable service by keeping the average age of the fleet at or below FTA standards. As Metro implements this plan, MACS will be in a position to carry over 40% more passengers over the next 5 years efficiently and reliably. This ultimately positions Metro to be the best ride in the nation.

Appendix A: Growing Interest of Specialized Transportation Services in the Washington D.C. Region

- In December 2002, Metro contracted with Widener-Burrows and Associates (WB&A), to conduct a MACS Customer Satisfaction Survey. Of the five MACS services measured, the Application Process and the ability of MACS operators to arrive at an appointment on time received the lowest satisfaction scores.
- In September 2003, MACS Cost Containment Strategy was presented to Metro's Board of Directors.
- In December 2003, Metro commissioned the KFH Group to initiate the Specialized Transportation Study to provide information, analysis and recommendations on the cost effectiveness of the MACS delivery system. In addition, the study was designed to work with a Regional Task Force to compile information needed to work towards regional coordination of paratransit services and identify available coordination options.
- In October 2004, the Access for All (AFA) Advisory Committee of the National Capital Region Transportation Planning Board (TPB) sponsored the Disability Awareness Day event to highlight the transportation challenges faced by people with disabilities.
- During the months of April and December 2005, the study, "Improving Demand Responsive Services for People with Disabilities in the Washington Region" was commissioned by TPB and Metro.
- In January 2006, MACS changed contactors from LogistiCare to MV Transportation. Afterwards, a series of press releases document the transition and ensuing service improvements.
- Metro Board created the Ad Hoc MetroAccess Advisory Committee as part of its efforts to improve the service on February 23rd, 2006. Numerous improvements identified by Metro staff, the Ad Hoc Committee and consultants were implemented.
- In December 2006, Metro's Board approved more than \$6 million in improvements for MetroAccess, including switching from curb-to-curb to door-to-door service.
- Metro's Department of Access Services hosted a Disability Awareness Event and Forum on Accessible Transportation Options for People with Disabilities on Wednesday, November 28, 2007. Members of the Metro Board of Directors and the General Manager, Deputy General Manager and Assistant General Managers of Bus, Rail and ACCS were each paired with a customer with a disability from his or her jurisdiction. Each team traveled together on Metrobus, Metrorail or MACS from their local jurisdiction to Metro Headquarters for the Forum. Important goals of the Forum were to raise awareness of the critical role that accessible public transportation plays in the lives of people with

disabilities and to recognize that universal access benefits all customers while traveling on Metro.

- In June 2008, as a follow up to the Improving Demand Responsive Services for People with Disabilities in the Washington Region study, TPB and Metro commissioned Transystems, Inc. and the KFH Group to conduct an assessment of MACS operations. The report recognized significant improvements to MACS since the 2006 study but acknowledged that the HLB ridership projections highlight the need for systematic planning of fleet expansion.

Appendix B: Fleet by Age and Accumulated Miles

Chart B-1 Distribution of Fleet by Vehicle Type and Vehicle Year (Age)

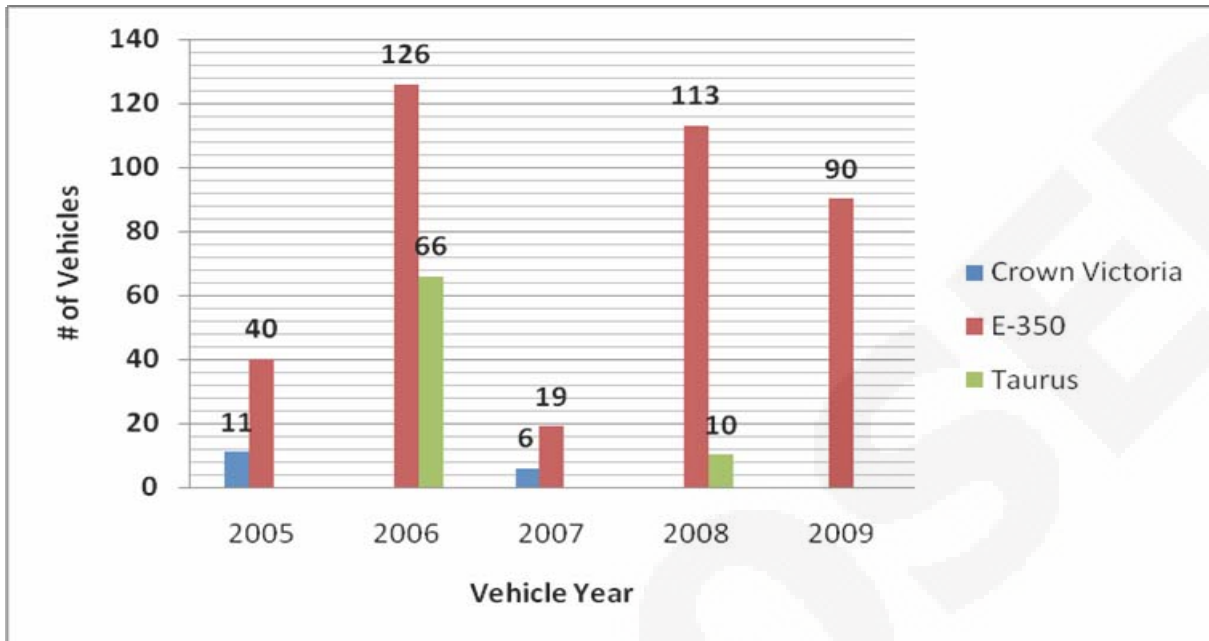


Chart B-2 Distribution of E-350 Vehicle by Age and Accumulated Miles

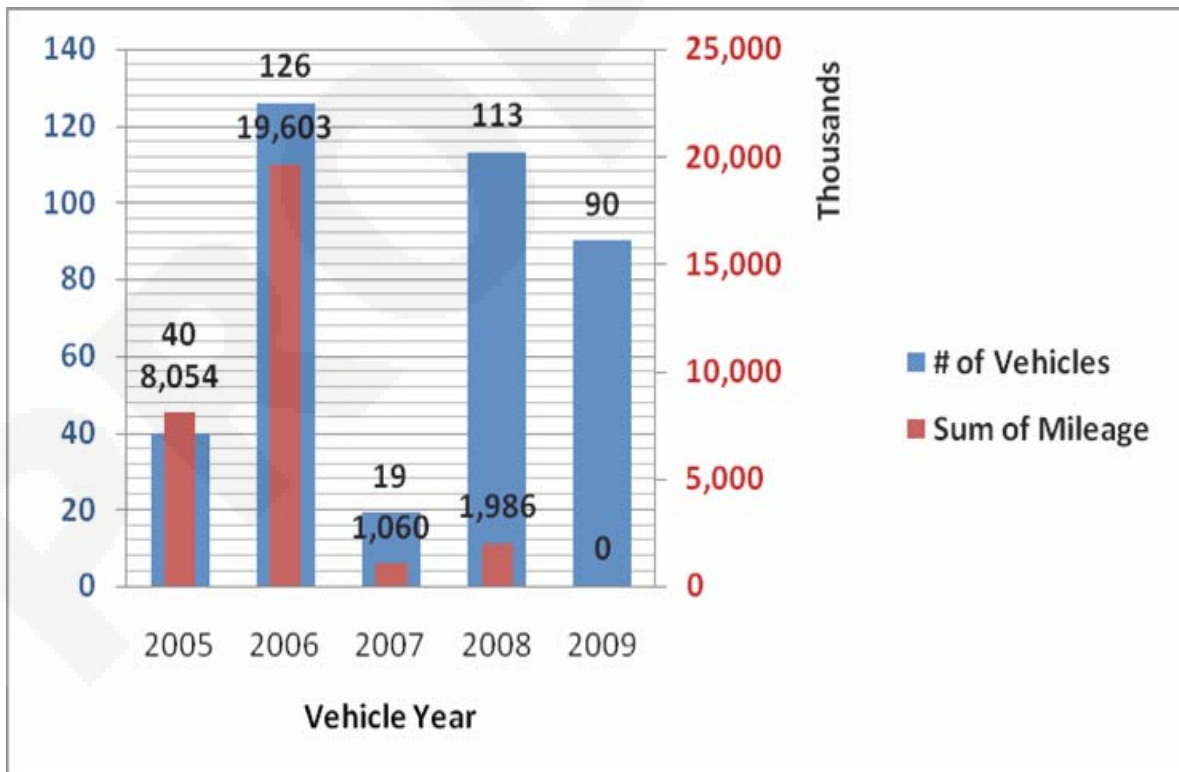


Chart B.3 Distribution of Crown Victoria Vehicle by Age and Accumulated Miles

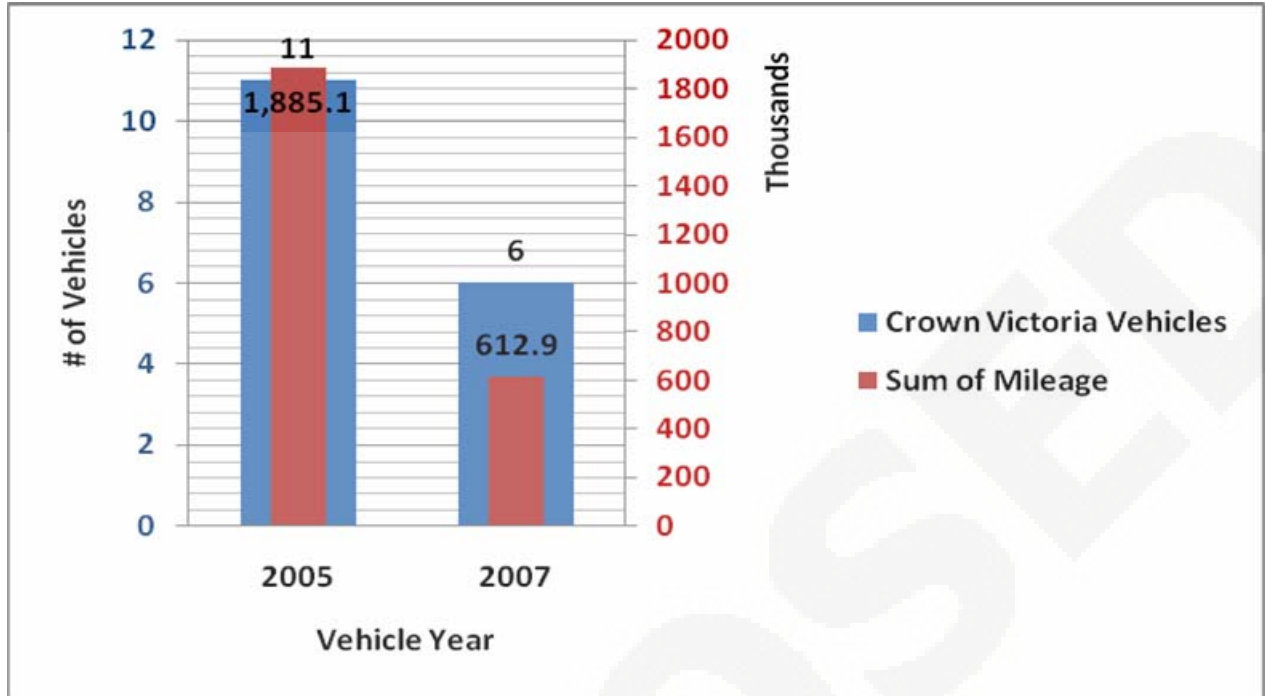
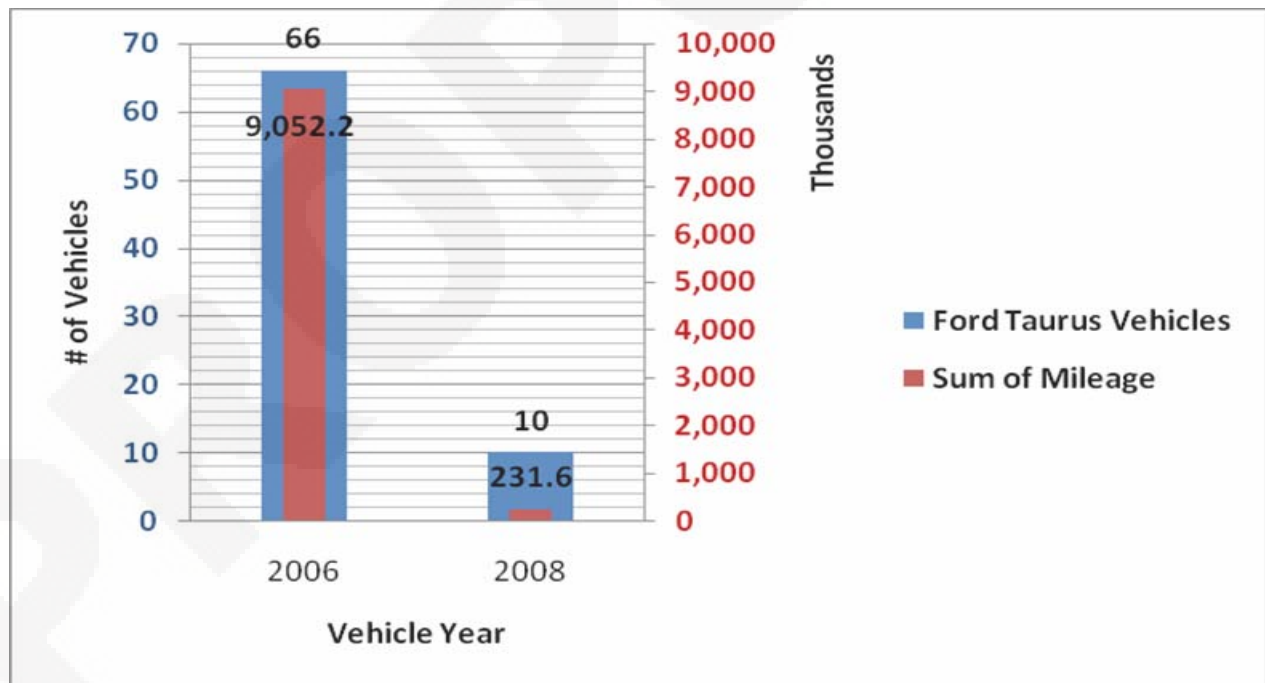


Chart B.4 Distribution of Ford Taurus Vehicle by Age and Accumulated Miles



Glossary

ACCS: Metro's Department of Access Services

Americans with Disabilities Act of 1990 (ADA): The ADA is a wide-ranging civil rights law that prohibits, under certain circumstances, discrimination based on disability.

American Public Transportation Association (APTA): APTA serves as an advocate for the advancement of public transportation programs and initiatives in the United States. Since its founding in 1882, APTA has educated the public about the benefits of public transportation through organized bus, light rail, rapid transit and other programs. It lobbies Congress and local government bodies in favor of public transportation improvements and new developments.

Base Period: The time period between the morning and evening peak periods when transit service is generally scheduled on a constant interval; also known as "off-peak period".

Disability: a lack of ability relative to a personal or group standard. Disability may involve physical impairment, sensory impairment, cognitive or intellectual impairment, mental disorder (also known as psychiatric disability), or various types of chronic disease. A disability may occur during a person's lifetime or may be present from birth.

Developmental Disability: a term used to describe life-long disabilities attributable to mental and/or physical or combination of mental and physical impairments, manifested prior to age twenty-two. The term is used most commonly to refer to disabilities affecting daily functioning in three or more of the following areas:

- capacity for independent living
- economic self-sufficiency
- learning
- mobility
- receptive and expressive language
- self-care
- self-direction

Department of Health and Human Services: a Cabinet department of the United States government with the goal of protecting the health of all Americans and providing essential human services.

Federal Transit Administration: an agency within the United States Department of Transportation (DOT) that provides financial and technical assistance to local public transit systems. The FTA is one of ten modal administrations within the DOT.

MetroAccess (MACS): a shared ride, door-to-door paratransit service for people who cannot use public transportation due to a disability.

Metropolitan Washington Council of Governments (MWCOC): a regional consortium of local governments in the Washington D.C. metropolitan area. MWCOC also has members from

the Maryland and Virginia state governments, as well as the United States Congress which has jurisdiction over the District of Columbia. MWCOG is focused on regional issues including economic development, transportation, public safety, and the environment.

National Transit Database: is the Federal Transit Administration's (FTA's) primary national database for statistics on the transit industry.

Paratransit: Comparable transportation service required by the ADA for people with disabilities who are unable to use fixed-route transportation systems. (APTA)

Paratransit Eligibility: Paratransit eligibility relates to whether or not an individual can use the transportation entity's fixed route system. Thus, eligibility is a *functional* determination of a person's ability to use the regular transit system as it currently exists, and not simply a medical or psychiatric diagnosis.

Peak Period: Morning and afternoon time periods when transit riding is heaviest.

Peak/Base Ratio: The number of vehicles operated in passenger service during the peak period divided by the number operated during the base (off-peak) period.

Washington Metropolitan Area Transit Authority (Metro) Compact area: The Metro transit zone that consists of the District of Columbia, the suburban Maryland counties of Montgomery and Prince George's and the Northern Virginia counties of Arlington, Fairfax and Loudoun and the cities of Alexandria, Fairfax and Falls Church.