

Washington Metropolitan Area Transit Authority  
**Board Action/Information Summary**

<input checked="" type="radio"/> Action <input type="radio"/> Information	MEAD Number: 100173	Resolution: <input type="radio"/> Yes <input checked="" type="radio"/> No
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**TITLE:**

Uniforms for Bus and Rail Operators

**PURPOSE:**

Board approval to initiate and award contract(s) to one or more vendors for a competitive two-year base and three-one year options for the manufacture, distribution and sale of uniforms for Bus and Rail Operators, Station Managers, Traffic Checkers and Operating Supervisors.

**DESCRIPTION:**

The current contract for uniforms for Bus and Rail Operators, Station Managers, Traffic Checkers and Operating Supervisors will expire on May 31, 2009. This action is to initiate and award a new contract with a two-year base and three-one year options for the manufacture, distribution and sale of these uniforms. The labor agreements specify basic contract requirements, including the value of clothing vouchers issued to each eligible employee annually. This contract will provide the inventory for the supplying of uniforms for the next five-year period and the bidding process will provide the best cost competitive products for use during the contract period. Uniforms for non-operating employees are handled separately. The Authority's labor contracts provide operating employees each January with a uniform voucher to equal in value for the purchase price of three summer shirts and two pairs of summer pants. In addition, operating employees receive a semiannual cleaning allowance in January and July of each year. Each department's annual operating budget contains sufficient funds in the "Uniform and Clothing Allowance" line item to cover these contractual obligations. It is anticipated that the Authority will issue vouchers and provide cleaning allowances for an estimated \$1.3 million for Fiscal Year 2009.

**FUNDING IMPACT:**

Budget:	Operating Budget, Fiscal Year 2010, 2011, 2012, 2013, 2014
Department:	Operations
Account	Clothing Allowance - Operating
Budget:	

FY2010	\$900,000
FY2011	\$900,000
FY2012	\$932,000
FY2013	\$965,000
FY2014	\$999,000
Contract Total	\$4,696,000

This is a base contract for two years, with three one-year options. Funding for fiscal 2010 will be contained in the FY 2010 budget request, subject to Board approval. Funding for fiscal 2011 and the option years, if exercised, are subject to Board approval and availability of funds. The funds associated with the uniforms are contained in the "Uniform and Clothing Allowance" line item.

**RECOMMENDATION:**

Board approval to initiate and award contract(s) to one or more vendors for a competitive two-year base and three-one year options for the manufacture, distribution and sale of uniforms for Bus and Rail Operators, Station Managers, Traffic Checkers and Operating Supervisors. The funds for uniform vouchers and allowances are subject to Board approval of the FY 2010 and FY 2011 operating budgets and availability of funds. Board approval is also requested for the exercise of the three one-year options, subject to Board approval of the respective uniform and clothing allowance budget and availability of funds.