

**WASHINGTON METROPOLITAN TRANSIT AUTHORITY
600 FIFTH STREET, NW
WASHINGTON, DC 20001**

Tender Number: RFP-FQ16036/KKB
Date of Issuance: May 1, 2017
Tender Due Date: May 31, 2017

**ADDENDUM NO. 02
TO
REQUEST FOR PROPOSALS
FOR**

General Construction Services-MATOC, Tender Number FQ16036/KKB

TO WHOM IT MAY CONCERN:

The Request for Proposals for Proposal Documents accompanying RFP-FQ16036/KKB requesting proffers for above procurement action are herewith changed in part as listed below.

1. Division 00, Sub-division 00010-Table of Contents for Division

<u>DELETE</u>	<u>SUBSTITUTE</u>	<u>DESCRIPTION</u>
Request for Proposal, Sub-division 00010-1&4	Request for Proposal, Sub-division 00010-1&4 Addendum No. 02	Revised

2. Division 00, Sub-division 00204-Proposing Requirements

<u>DELETE</u>	<u>SUBSTITUTE</u>	<u>DESCRIPTION</u>
Request for Proposal, Sub-division 00200-4, 00200-10, 18, & 19 Addendum No. 02	Request for Proposal, Sub-division 00200-4, 00200-10, 18, & 19	Revised

3. Division 00, Sub-division 00452-Proposal Data Form

<u>DELETE</u>	<u>SUBSTITUTE</u>	<u>DESCRIPTION</u>
Request for Proposal, Sub-division 00452-1	Request for Proposal Sub-division 00452-1 Addendum No. 02	Revised

4. There are no further changes.

5. THE SOLICITATION PROVISIONS ENTITLED "SOLICITATION AMENDMENT" IS APPLICABLE TO THIS ADDENDUM. THE CHANGES SET FORTH ARE HEREWITH INCORPORATED INTO THE ABOVE CITED SOLICITATION. THE HOUR AND DATE SPECIFIED FOR RECEIPT OF PROFFERS IN NOT EXTENDED AND WILL REMAIN MAY 31, 2017 AT 3:00 PM EST.

6. Acknowledgement: Offerors are required to acknowledge receipt of this addendum on Proposal Form in the space provided. Failure to acknowledge all Addenda may cause the proffer to be considered non-responsive to the invitation, which may cause its rejection.

Issued By: 
Norie A. Calvert, Contracting Officer, Office of Procurement and Materials

00452 PROPOSAL DATA FORM - Submit with Technical Proposal

**PROPOSAL DATA FORM
(Submit with Proposal)**

Solicitation Number: IFB No.: FQ16036/KKB

Date of Request: May 31, 2017

Project Name: General Construction Services - (MATOC)

Project Location: WMATA System-Wide, Washington, Maryland, and Virginia

1. Name of Firm: _____
2. Firm Legal Address: _____

3. Legal Entity: Individual Partnership Joint venture Corporation
4. Date Organized: _____
5. State in which incorporated: _____
6. Names and Addresses of Officers or Partners:
 - a. _____ Address of Officer or Partner _____
Name of Officer or Partner
 - b. _____ Address of Officer or Partner _____
Name of Officer or Partner
 - c. _____ Address of Officer or Partner _____
Name of Officer or Partner
 - d. _____ Address of Officer or Partner _____
Name of Officer or Partner
 - e. _____ Address of Officer or Partner _____
Name of Officer or Partner
 - f. _____ Address of Officer or Partner _____
Name of Officer or Partner
7. How long has your firm been in business under its present name? _____
8. Attach as SCHEDULE 7 a list of current contracts, each with contract amount, owner, architect-engineer, and character or type of work and percentage of completion. Also, include those projects on which you are apparent low bidder, but for which you have not received an award of contract.
9. Attach as SCHEDULE 8 a list of contracts, each with contract amount, owner, architect engineer, and character or type of work, for contracts completed in the last 5 years.
10. What is the estimated work placement value required per year to complete the work described in SCHEDULE 7. 2017: \$ _____, 2018: \$ _____, 2019: \$ _____,
2020: \$ _____, 2021: \$ _____

received before award, and the late receipt is due solely to mishandling by the Authority.

4. The Authority may in its sole discretion accept a late proposal in instances where it is clear that the proposal left the hands of the proposer before the time set for receipt of proposals and acceptance of the late proposal will not delay the procurement or prejudice the other proposers.
5. Notwithstanding these requirements, a late modification of any otherwise successful offer that makes its terms more favorable to the Authority will be considered at any time it is received and may be accepted.

J. #Proposal Guarantee: Not Applicable

1. A proposal guarantee is required by the Request for Proposal. Failure to furnish a proposal guarantee in the proper form and amount with the Price Proposal, by the time set for the receipt of Proposals, may be cause for rejection of the proposal. Proposal guarantees shall be included in the hard copy and on thumb drive Proposal delivered to the Authority.
2. A proposal guarantee shall be in the form of a firm commitment, such as a proposal bond (form supplied in Section 00431), postal money order, certified check, cashier's check, irrevocable letter of credit from a State or Federally chartered bank or, in accordance with Treasury Department regulations, certain bonds or notes of the United States. Corporations executing the proposal bond as sureties must be among those appearing on the Treasury Department's list of approved sureties and must be acting within the limitations set forth therein. Proposal guarantees, other than proposal bonds, will be returned as follows:
 - a. To unsuccessful proposers: As soon as practicable after the receipt of proposals.
 - b. To the successful proposer: Upon execution of such further contractual documents and bonds as may be required by the proposal as accepted.
 - c. If the successful proposer, upon acceptance of its Proposals by the Authority within the Acceptance Period, fails to execute such further contract documents and give such bond(s) as may be required by the terms of the Contract, its Contract may be terminated for default. In such event, the successful proposer shall be liable for any cost of procuring the work which exceeds the amount of its proposal, and the proposal guarantee shall be available toward offsetting such difference. #

K. Minimum Proposal Acceptance Period:

1. "Acceptance Period", as used in this provision, means the number of calendar days available to the Authority for awarding a contract from the most current date specified in this solicitation for receipt of proposals or from the most current date specified for receipt of Best and Final Offers (BAFO's) if applicable.
2. This provision supersedes any language pertaining to any period for acceptance that may appear elsewhere in this solicitation.
3. The Authority requires a minimum Acceptance Period of 120 calendar days from the due date of latest Proposals.

L. Contract and Bonds:

1. The proposers whose Technical and Price Proposals are accepted shall, within the time

- This letter shall include acknowledgement of all addenda issued by WMATA.
- c. **Table of Contents:** (Limited to no more than two (2) pages) The Technical Proposal must contain a Table of Contents that delineates all the sections in the Proposal.
- d. **# Executive Summary:** (limited to no more than five (5) pages, including matrix) the offeror shall provide a short executive summary that describes the significant attributes of its proposal. This executive summary will include a matrix/table that maps each of the factors/sub-factors to a specific section/page/paragraph within the vendor's proposal. #

See table A for a sample matrix.

TABLE A – Sample Matrix:

Sub-Factor Reference	Section in Proposal	Page in Proposal	Para. In Proposal
Past Performance Sub-factor 1	22 Past Performance (22.1, 22.2, 22.3)	Tab H – pg. 1-6 Tab B – pg. 2-5	Para. 1
	3.2 Management Approach		
	13.2 Quality Assurance	Tab J – pg. 4-9	Para. 5

e. **Past Performance**

1. Consent Letter executed by each subcontractor, teaming partner, and/or joint venture partner, authorizing release of adverse past performance information so the offeror can respond to such information.
2. Past Performance Summary Sheet – Submit a list of at least three (3), but no more than five (5) construction contracts/negotiated agreements/task or delivery orders (herein referred to as contract citations) you consider most recent and most relevant in demonstrating your ability to perform the efforts identified in Division 1. If submitting a proposal as a Joint Venture or any other type of teaming arrangement, submit past and present work in accordance with the above guidance for each legal partner. Past performance of any major subcontractor who is not identified as a legal teaming partner will NOT be evaluated and should not be included.
3. Project Performance Information Sheets - Submit project information on EACH contract citation listed on your Past Performance Summary sheet. As a minimum, the project information sheet should include the type of contract; Title, contract number; Name of the agency, company, and/or owner; Name, telephone number, and email address of contact person; Date(s) of award and completion; Value of the contract; Percentage of self-performance; General description of the project, the relative complexity of the work, and relevancy to this solicitation. Limit information for each project to one (1) page, single-spaced and 12 pt. font. Include rationale supporting your assertion of relevance. Specifically, relevancy will consider similar types of effort, complexities, and scope within the SOW and evaluation factors. It is important to specifically describe the work that each individual joint venture entity, teaming partner, or major subcontractor performed so the Authority can conduct a meaningful Performance Confidence Assessment (PCA) on the prime, teaming partners, joint venture partners, and each major subcontractor. A relevant contract does not have to contain all Factor areas (e.g. an offeror may submit information on a contract that is only relevant to one Factor).

f. **Corporate Experience and Technical Capability**

1. The Offeror shall provide evidence of verifiable continuous corporate experience as a business entity primarily providing services within the North America Industry Classification System (NAICS) Codes 236220, 238220, 238210, 237310, and 237990 for general construction within the last five (5) years.

00212-00249 Not Used

#00250 PRE-PROPOSAL MEETINGS SCHEDULE#

- A. The pre-proposal conference will be held at 10:00 AM EST on Wednesday, April 5, 2017, in the Jackson Graham Building-JGB, Lobby conference room of the WMATA, 600 5TH Street, NW, Washington, DC 20001. This conference is being conjured to gain all prospective Offerors understanding of the RFP packages and as a added assurance that all the offerors propose with the same understanding of all conditions of the contract including conditions at the sites. It is requested that Offerors submit their questions in writing well in advance of the pre-proposal confab or during the confab. Questions from the floor, however, are permissible.

All questions concerning the terms, conditions, and requirements of this Request for Proposals must be received by the Contracting Officer in writing within fourteen (14) calendar days before the proposal due date.

#00251 PRE-PROPOSAL CONFERENCE#

- A. A pre-proposal conference will be held. The purpose of this conference will be to answer questions regarding, or requests for clarifications of, the solicitation documents. It is requested that Proposers submit their questions and/or requests for clarifications of the terms, conditions, and requirements of this Request for Proposal in writing in advance of the meeting or during the meeting. Question from the floor, however, are permissible.
- B. The proposer acknowledges and agrees that it shall be bound by all the terms of the Contract regardless of its attendance at the pre-proposal conference, prior to submitting its proposal.

00252 SITE INSPECTION

- A. NOT USED
B. NOT USED
C. NOT USED

#00260 PRE-AWARD MEETING#

- A. The Authority requires that a pre-award meeting with the successful Proposer be held prior to the actual award of the Contract. The purpose of the meeting will be to review the successful Proposer's understanding of the Contract Documents, contractual requirements prior to award, and to confirm the successful Proposer's capabilities, financial standing, and past experience.
- B. The pre-award meeting will be held in the Washington Metropolitan area and shall be chaired by the Authority and attended by representatives of the Authority, the successful Proposer and its Key Staff nominated for assignment to the Contract, and major Subcontractors if so requested by the Authority. Concerned parties shall each be represented by persons thoroughly familiar with and authorized to conclude matters relating to the Work described in the RFP Documents.
- C. Agenda discussion items for the meeting may include, but are not limited to, the following:
1. Requirements for acceptability of payment and performance bonds.
 2. Requirements for DBE participation.
 3. Requirements for quality assurance/quality control.
 4. Percentage of construction work to be performed by Contractor's forces.

5. Verification of successful Contractor's experience with similar work, including previous Authority contracts, scheduling capabilities, and financial standing.
6. Understanding of work described in the RFP Documents and the physical constraints associated with the Work.
7. Instructions for required submittals due at the Pre-Construction Meeting including:
 - a. Identification of Key Staff,
 - b. Organizational Chart,
 - c. Subcontractor identifications and qualifications,
 - d. Initial Project Management Plan,
 - e. Quality Management Plan,
 - f. Systems Integration Plan,
 - g. Health and Safety Plan,
 - h. Temporary Facilities Plan,
 - i. Permit and Regulatory Requirements Plan,
 - j. 90-Day Schedule with cost loading,
 - k. Description of Compliance with Contract Documents,
 - l. Executed Contract Agreement,
 - m. Power of Attorney Form,
 - n. Power of Execution Form,
 - o. Performance Bond Form,
 - p. Payment Bond Form,
 - q. Insurance Certificates, and
 - r. Preliminary Schedule of Required Submittals.

#D. Representations and commitments made by the successful Proposer or its Subcontractors will be construed as binding to the Contract.#

#00261 PRE-AWARD CONFERENCE: delete in its entirety#

END OF SECTION

INTRODUCTORY INFORMATION

00010 TABLE OF CONTENTS FOR DIVISION 0

Introductory Information

- 00000 Introductory Information
 - 00001 Project Title Page
 - 00005 Solicitation Certifications Page
 - 00010 Table of Contents

Proposing Requirements

- 00100 Project Information - Request for Proposal and Proposal Solicitation
 - 00101 General Statement of Work
 - 00102 General Scope of Work
 - 00103 Project Solicitation Schedule

- 00200 Instructions to Proposers
 - 00201 General Instructions
 - 00202 Proposal Format Instructions/Requirements
 - 00203 Not Used
 - 00204 Technical and Price Proposal Format, Procedures and Evaluation Factors, and Instructions
 - 00210 Not Used
 - 00211 Brand Name or Equal
 - 00212-00249 Not Used
 - #00250 Pre-Proposal Meetings Schedule#
 - #00251 Pre-Proposal Conference#
 - 00252 Not Used
 - 00260 Pre-Award Meeting
 - #00261 Pre-Award Conference#

- 00300 Information Available to Proposers
 - 00301 RFP Documents and Proposal Drawings
 - 00302 General Conditions, Supplementary Condition, and General Requirements
 - 00303 Not Used
 - 00304 Not Used
 - 00320 Not Used
 - 00321 Not Used
 - 00322 Not Used
 - 00330 Not Used
 - 00331 Not Used
 - 00340 Not Used
 - 00341 Not Used
 - 00370 Not Used
 - 00371 Not Used
 - 00380 Not Used
 - 00381 Not Used
 - 00390 Not Used
 - 00391 Not Used

- 00400 Proposal Forms and Supplements
 - 00410 Proposal Forms
 - 00412 Technical Proposal Form
 - 00413 Price Proposal Form
 - 00431 Proposal Bond

- 00783 Patent and Copyright Indemnity
- 00784 Notice and Assistance Regarding Patent and Copyright Infringement
- 00785 Technical Data – Withholding of Payment
- 00786 Authority Rights in Technical Data
- 00787 Indemnification and Insurance Requirements and Special Provisions of Insurance Furnished by Contractor
- 00788 Liquidated Damages
- 00789 Compliance with Copeland Act Requirements
- 00790 Contract Work Hours Standards Act
- 00791 Equitable Adjustment for Minor Contract Modifications
- 00792 No Federal Government Obligations to Third-Parties by Use of a Disclaimer
- 00793 Program Fraud, False Statements or Claims or Civil and Criminal Fraud
- 00794 Not Used
- 00795 Incorporation of FTA Terms
- 00796 Energy Conservation
- 00977 Government-Wide Debarment and Suspension
- 00798 Additional Federal Regulations and Clauses
- 00799 Pre-Employment Criminal Background Check Requirement

- 00800 Supplementary Conditions
 - 00811 Work by Contractor Percentage Requirements
 - 00825 Project Schedule Requirements
 - 00832 Not Used
 - 00836 Not Used
 - 00844 Safety Superintendence Requirements
 - 00872 DBE Goal Requirements
 - 00887 Insurance Requirements
 - 00888 Liquidated Damages Requirements
 - 00891 Partnering Requirements Not Used
 - 00892 Disputes Resolution Board (DRB) Not Used
 - 00893 Steel Price Adjustment Not Used

Appendix A to Section 00800 Wage Determination Rates

END OF SECTION