

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

**SOLICITATION, OFFER AND AWARD**

**CONTINUATION SHEET**

THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF THE FOLLOWING AMENDMENTS

TO SOLICITATION **RFP CQ18112/AMB**

Amendment Number A001 Dated 2/28/18

Amendment Number A002 Dated 3/5/18

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

**Failure to acknowledge receipt of all amendments may render the offer unacceptable.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date



WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  
SUPPLY AND SERVICE CONTRACT RFP# CQ18112/AMB

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  
600 Fifth Street, NW, Washington, DC 20001-2651  
**AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT**

1. AMENDMENT/MODIFICATION A002	2. EFFECTIVE DATE 5 March 2018		
3. ISSUED BY PURCHASING SECTION Office of Procurement and Materials Alicia M. Blanton, Contract Administrator 600 Fifth Street, NW, Room 3C-09-B Washington, DC 20001	4. ADMINISTERED BY (If other than block 3)		
5. CONTRACTOR NAME AND ADDRESS  (Street, city, county, state, and Zip Code)	6. FORM TYPE (Check only one)  <u>X</u> AMENDMENT OF SOLICITATION NO <u>CQ18112/AMB</u>  DATED <u>February 13, 2018</u> (see block 7)		
<b>7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS</b>			
<p><u>X</u> The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <u>X</u> is extended to _____ is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>two</u> copies of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>			
<b>8. ACCOUNTING AND APPROPRIATION DATA (If required)</b>			
<b>9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS</b>			
<p>(a) <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 10 are made to the above numbered contract/order.</p> <p>(b) <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10.</p> <p>(c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.</p>			
<b>10. DESCRIPTION OF AMENDMENT/MODIFICATION:</b> <p>Solicitation CQ18112/AMB is amended for the following:</p> <ol style="list-style-type: none"><li>1. Amendment to Request for Proposal (RFP) – Provide additional Answers to Questions from potential suppliers. Please see Attachment# 1.</li><li>2. Due Date for Submittal of Proposals is extended to March 9, 2018 at 2 p.m.</li></ol> <p style="text-align: center; font-size: small;">Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.</p>			
11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN <u>TWO</u> COPIES TO ISSUING OFFICE.	<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT		
12. NAME OF CONTRACTOR/OFFICE  BY _____ <small>(Signature of person authorized to sign)</small>	15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  BY <u>Alicia Blanton</u> <small>(Signature of Contracting Officer)</small>		
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print)  Alicia Blanton	17. DATE SIGNED  3/5/18

# **Attachment# 1**

**CQ18112 - Questions and Answers for WMATA Microsoft UM/SBC Voicemail Upgrade**

1. Representations & Certifications, Question 6.1.1.3 makes reference to “offenses enumerated in paragraph (1) (ii) of this certification.” There is no such section. Please provide the offenses.

**Answer: Under 6. DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION - This certification is applicable to federally assisted contracts over \$25,000. WMATA requests only information of company debarment, criminal or civil offenses within the past three (3) years.**

2. Representations & Certifications, Question 11.2 makes reference to “policy and procedural requirements listed in Appendix A.” There is no such Appendix A. Please provide.

**Answer: Please see CHAPTER IX – ADDITIONAL COVENANTS/LEGAL REQUIREMENTS: 17. DRUG AND ALCOHOL TESTING (FOR SAFETY SENSITIVE FUNCTIONS ONLY)**

3. Pre-Award Evaluation Data, Question 9 states: “In the past 2 years has your firm been denied an award where it was the offeror?” Please confirm that the question pertains to denial of awards for cause, not denials due to competitive reasons.

**Answer: Confirmed. If competitive reasons, please note as such.**

4. Pre-Award Evaluation Data, Question 12 asks for financial statements and letter from banks in accordance with the “Pre-Award Information” article. The “Pre-Award Information Article,” Article 19 does not discuss required financial information. Please detail what WMATA is asking respondents to provide.

**Answer: WMATA requests that Proposers provide exhibits of solvency. Please see RFP SOLICITATION INSTRUCTIONS – 19. PRE-AWARD INFORMATION/CONTRACTOR RESPONSIBILITY**

- (a) In order to be eligible for award of a Contract, a proposer must affirmatively demonstrate to the Contracting Officer’s satisfaction that it is responsible for purposes of this solicitation. Such demonstration must include a showing that it maintains the requisite integrity, overall technical expertise and experience, (including prior performance on other Authority contracts or contracts with other government agencies), and sufficient financial resources to perform the Contract in a timely, satisfactory and appropriate manner.
- (b) The Contracting Officer may conduct a pre-award survey and/or take other actions to obtain information regarding the proposer’s responsibility, if it is under consideration for award. The proposer shall promptly supply information that the Contracting Officer requests regarding its responsibility in such manner and form as he or she requests.

**(c) Among other items, a proposer shall furnish the following when the Contracting Officer requests:**

- (1) A completed and signed “Pre-Award Evaluation Data” form (copy attached), including all referenced financial statements and information;**
- (2) Evidence of good standing in the System for Award Management (SAM) at [www.sam.gov](http://www.sam.gov).**
- (3) Small Business Local Preference Program (SBLPP) documentation (if applicable) as set forth in Appendix C. The offeror’s failure to supply this information or otherwise fully cooperate with the Authority’s inquiry may result in a determination that the offeror is not responsible for purposes of this solicitation and thereby ineligible for award.**

5. Terms and Conditions, Chapter IX – Additional Covenants/Legal Requirements, paragraph 11 A makes reference to “whether or not listed in Appendix A of the Standard.” There is no “Appendix A” nor “Standard”. Please provide.

**Answer: This is for Hazardous Material Identification and Material Safety Data. If Proposer’s supplied product(s) or service(s) are not hazardous – than this is not applicable.**

6. Proposer requests a delay in the response deadline for your current RFP No.: CQ18112/AMB for the WMATA Microsoft UM/SBC Voice Mail Upgrade from Wednesday, March 7, 2018 at 2:00 pm Eastern until Friday, March 9, 2018 at 2:00 pm.

**Answer: Granted. Amendment# 2 will be issued accordingly.**

7. In reference to Volume 1, pricing schedule. Do you want us to provide our pricing on Exhibit III from the amendment or the price schedule sheet from the original RFQ?

**Answer: Please provide pricing on the Price Schedule Sheet from Exhibit III from Amendment No. 1.**