



WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 Fifth Street, NW, Washington, DC 20001-2651
AMENDMENT OF SOLICITATION

1. AMENDMENT A002	2. EFFECTIVE DATE (Same as block 17)
3. ISSUED BY PURCHASING SECTION Dionne Farmer Office of Procurement and Materials 600 5 th Street, NW Washington, D.C. 20001	4. ADMINISTERED BY (If other than block 3)
5. CONTRACTOR NAME AND ADDRESS (Street, city, county, state, and Zip Code)	6. FORM TYPE (Check only one)
All Potential Offerors	<input checked="" type="checkbox"/> AMENDMENT OF SOLICITATION NO. <u>FQ18060</u> DATE _____ (See block 7) <input type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. _____ DATE _____ (See block 9)
7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS	
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>One (1)</u> copies of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.	
8. ACCOUNTING AND APPROPRIATION DATA (If required) N/A	
9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS	
(a) <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 10 are made to the above numbered contract/order. (b) <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10. (c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.	
10. DESCRIPTION OF AMENDMENT/MODIFICATION The purpose of Amendment <u>002</u> to solicitation, FQ18060 is to: A: Provide the Questions and Answers. (Page 2-7) B. Updated Price Schedule.(Page 8-9) C. Extend the due date from May 10, 2018 to May 17, 2018. D. Remove Evaluation Criteria #4. All other terms and conditions remain unchanged. Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.	
11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN <u>One (1)</u> COPIES TO ISSUING OFFICE.	<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT
12. NAME OF CONTRACTOR/OFFICE BY _____ <small>(Signature of person authorized to sign)</small>	15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY BY <u>Joe Cuprin</u> <small>(Signature of Contracting Officer)</small>
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED
16. NAME OF CONTRACTING OFFICER (Type or print) <u>Joe Cuprin</u> Lisa Dunlap	17. DATE SIGNED <u>5-3-18</u>

Request For Proposals #

FQ18060/DAF

Questions and Answers

1. QUESTION:

Provide the number and type of vehicles your agency is seeking.

ANSWER: Refer to Statement of Work Section 2. C-F for the type of vehicles. The number of vehicles is required this is based on the offeror's discretion based on the statement of work.

The solicitation () will (X) will not be amended to reflect this clarification.

2. QUESTION:

Provide the number of operators required.

ANSWER: The number of operators is to be calculated by the contractor to conform to their business practices, staffing availability and compliance with general governmental work force requirements and guidelines. All operators working on the shuttle must comply with skills, knowledge and performance requirements of the contract.

The solicitation () will (X) will not be amended to reflect this clarification.

3. QUESTION:

Do you consider service hours to be the time the vehicle starts providing the service to the time it ends (Revenue Hours) or the time it leaves or lot until the time it returns to our lot?

ANSWER: Yes, service hours are described as from beginning of revenue service to end. In the case of Metrorail this begins with station opening and continues until station closing. If a customer arrives before station closing time, they will expect to be transported, even if that means the end-of-service time of the bus may be later than the "system close" time.

The solicitation () will (X) will not be amended to reflect this clarification.

4. QUESTION:

Would it be possible to park the service vehicle at the Metro lot over night to reduce dead head hours?

ANSWER: Yes, arrangements can be made for storage of a vehicle at a Metro public parking lot. A fee may be required if entering/exiting during fee collection time periods. WMATA will assume and represent no responsibility for security and/or damage to a vehicle left over-night at a Metro facility. Vehicle storage, maintenance, fueling, repairs or towing will not be provided by Metrobus. All maintenance-related activity will be the responsibility of the contractor and may not occur on WMATA property.

The solicitation () will (X) will not be amended to reflect this clarification.

5. QUESTION:

Page 6, PRICE SCHEDULE SHEET

a. As listed below, there are some routes that start just before another route ends. An example is listed below where Largo Center ends one (1) day after Vienna begins. Is it possible to start a route like Vienna one (1) day after the other route ends, like in this case Largo?

ANSWER: In developing each specific project work plan with the awarded contractor, WMATA will coordinate requirements with Office of Elevator and Escalator Services to eliminate vehicle requirement overlap. The projects themselves may overlap due to set-up,

preparation, mobilization, inspection and clean-up work. The total vehicle requirement will not exceed the RFP limit.

The solicitation () will (X) will not be amended to reflect this clarification.

6. QUESTION:

Is the bidder to assume that all the scheduled completion dates will happen according to the Price Schedule Sheet or is there a possibility that additional vehicles will be needed if there is a completion date over run?

ANSWER: If a project exceeds its scheduled completion date, the contractor may be directed to provide an extension of the scheduled work to accommodate the delay. The service plan is expected to continue and not change due to the extension. WMATA's commitment is to not exceed the maximum project/vehicle requirement as provided in the RFP.

The solicitation () will (X) will not be amended to reflect this clarification.

7. QUESTION:

Page 13, 1. Service Requirements – Wheelchair Accessible Shuttle Service:

1.1. Offeror shall describe its capacity to provide one or more of the following:

(a) Full Metrorail Day

a. What is the beginning and end of a "Full Metro Day"

ANSWER: Metrorail opens at 5AM Monday-Friday, 7AM on Saturday and 8AM on Sunday. For specific events, such as Marine Corps Marathon, Metrorail may open one or two hours earlier than normal to accommodate the activity sponsor.

Metrorail closes at 11:30PM Monday-Thursday. Friday's service day ends at 1:00AM on Saturday morning. Saturday's service day ends at 1AM on Sunday morning. Sunday service time ends at 11:00PM.

All stations open and close at the same time. However, as noted in Question 1, if a customer arrives before station closing time, it is expected that they will be transported, even if that means the end-of-service time of the bus may be later than the "system close" time.

The solicitation () will (X) will not be amended to reflect this clarification.

8. QUESTION:

Page 13, 1. b. How many ADA wheelchair positions are required for each vehicle operating on this service?

ANSWER: Two

The solicitation () will (X) will not be amended to reflect this clarification.

9. QUESTION:

Page 13, 1. c. Will more than one (1) vehicle be needed at any Metro Station at any given time the service is operating?

ANSWER: The specific requirements for each project will be determined by the Service Plan prepare in advance of each implementation. It is expected that a single vehicle at a time will be sufficient to meet the response time metric and provide sufficient round-trip travel cycle time to meet capacity requirements. If actual travel time or capacity requirements exceed the capability of a single vehicle, a second may be requested within the commitment to not exceed a total fleet requirement of 6.

The solicitation () will (X) will not be amended to reflect this clarification.

10. QUESTION:

Insurance and Workers Compensation Standards:

a. In order to properly provide a level playing field in terms of insurance cost, what are the coverage limits or are the levels of insurance as requested below the actual requirements as listed in the Insurance section of the RFP, page 63, Insurance Requirements?

ANSWER: Yes.

The solicitation () will (X) will not be amended to reflect this clarification.

11.QUESTION:

4.1 Offeror shall detail the level of insurance coverage for the customer on each trip.

4.2 Offeror shall detail the level of insurance coverage for the driver on each trip.

4.3 Offeror shall detail the level of workers' compensation coverage for the driver on each trip.

b. Are there any other categories of insurance that are required by WMATA that are currently being provided by other third party transportation services those listed in the RFP page 6., Insurance Requirements?

ANSWER: Disregard Evaluation Criteria #4.

The solicitation () will (X) will not be amended to reflect this clarification.

12. QUESTION:

Page 16. 17. PRICE PROPOSAL EVALUATION

(1) Submittal of proposed prices for both the base year (s) and the option year(s), if any;
a. Please confirm that the base years are the period of time as outlined in the Price Schedule Sheet and that none of the dates listed are considered option years.

ANSWER: This solicitation has one (1) base year and three (3) one year options.

The solicitation () will (X) will not be amended to reflect this clarification.

13.QUESTION:

Page 132, 3. CONTRACT GOAL:

If the offeror is not a DBE, the bidder agrees that the DBE goal for this Contract shall be met by subcontractors or by joint ventures with DBEs. The goal set forth for this Contract is ___ % of the final Contract price, including amendment and modification. The amount of DBE participation will be determined by the dollar value of the work performed and/or supplies furnished by DBE firms as compared to the total value of all work performed and/or supplies furnished under this Contract.

- a. The above related RFP section does not include a DBE percentage goal. Is there a DBE requirement for this RFP?
- b. If there is a DBE goal, what is the percentage participation requirement?

ANSWER: There is not a DBE Goal for this solicitation. This is a Small Business Set-Aside.

The solicitation () will (X) will not be amended to reflect this clarification.

Shuttle Bus Services Price Schedule
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Description	Quantity	Unit Of Measure	Unit Price	Total Price (Quantity*Unit Price)
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Base Year- Planned Elevator Outages	12,150.50	HR		
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Total Cost				\$
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Description	Quantity	Unit Of Measure	Unit Price	Total Price (Quantity*Unit Price)
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Option 1- Planned Elevator Outages	8,693.00	HR		
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Total Cost				\$
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Description	Quantity	Unit Of Measure	Unit Price	Total Price (Quantity*Unit Price)
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Option 2- Planned Elevator Outages	6,061.50	HR		
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Total Cost				\$
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Description	Quantity	Unit Of Measure	Unit Price	Total Price (Quantity*Unit Price)
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Option 3- Planned Elevator Outages	1,106.00	HR		
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Total Cost				\$
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Total of Base Year	\$
Total Option Year 1	\$
Total Option Year 2	\$
Total Option Year 3	\$
Grand Total of Contract	\$

* The hours listed are estimated. WMATA does not guarantee the total hours.